

NOTICE OF MEETING

Environment and Community Safety Scrutiny Panel

Tuesday, 3rd November, 2020, 6.30 pm – MS Teams (Watch it: [Here](#)).

Members: Councillors Barbara Blake, Julie Davies, Scott Emery, Julia Ogiehor, Dana Carlin, Mike Hakata and Khaled Moyeed (Chair)

Co-optees/Non-Voting Members: Ian Sygrave (Haringey Association of Neighbourhood Watches)

Quorum: 3

1. **FILMING AT MEETINGS**

Please note that this meeting may be filmed or recorded by the Council for live or subsequent broadcast via the Council's internet site or by anyone attending the meeting using any communication method. Although we ask members of the public recording, filming or reporting on the meeting not to include the public seating areas, members of the public attending the meeting should be aware that we cannot guarantee that they will not be filmed or recorded by others attending the meeting. Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they are likely to be filmed, recorded or reported on.

By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings.

The chair of the meeting has the discretion to terminate or suspend filming or recording, if in his or her opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the Council.

2. **APOLOGIES FOR ABSENCE**

3. **ITEMS OF URGENT BUSINESS**

The Chair will consider the admission of any late items of urgent business (late items will be considered under the agenda item where they appear. New items will be dealt with as noted below).

4. **DECLARATIONS OF INTEREST**

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and
- (ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct

5. DEPUTATIONS/PETITIONS/PRESENTATIONS/QUESTIONS

To consider any requests received in accordance with Part 4, Section B, Paragraph 29 of the Council's Constitution.

6. MINUTES (PAGES 1 - 10)

To approve the minutes of the previous meeting on 3rd September

7. MEMBERSHIP AND TERMS OF REFERENCE (PAGES 11 - 42)

8. APPOINTMENT OF NON VOTING CO-OPTED MEMBER (PAGES 43 - 46)

9. CABINET MEMBER QUESTIONS: CABINET MEMBER FOR CLIMATE CHANGE, EQUALITIES AND LEISURE

Verbal update.

10. SINGLE USE PLASTICS (PAGES 47 - 62)

11. PARKS PERFORMANCE (PAGES 63 - 66)

12. PARKS AND GREENSPACE STRATEGY (PAGES 67 - 72)

13. STREET TREE PLANTING AND QUEENS WOOD TREES UPDATE (PAGES 73 - 78)

14. AIR QUALITY UPDATE (PAGES 79 - 80)

15. RECYCLING RATE

Verbal update.

16. WORK PROGRAMME (PAGES 81 - 86)

17. NEW ITEMS OF URGENT BUSINESS

To consider any items admitted at item 3 above.

18. DATES OF FUTURE MEETINGS

10th December 2020

4th March 2021

Philip Slawther, Principal Committee Co-ordinator

Tel – 020 8489 2957

Fax – 020 8881 5218

Email: philip.slawther2@haringey.gov.uk

Bernie Ryan

Assistant Director – Corporate Governance and Monitoring Officer

River Park House, 225 High Road, Wood Green, N22 8HQ

Monday, 26 October 2020

This page is intentionally left blank

**MINUTES OF MEETING ENVIRONMENT AND COMMUNITY SAFETY SCRUTINY PANEL
HELD ON THURSDAY, 3RD SEPTEMBER, 2020, 7.00 - 9.15 PM**

PRESENT:

Councillors: Adam Jogee (Chair), Peray Ahmet, Barbara Blake, Eldridge Culverwell, Scott Emery, Julia Ogiehor

ALSO ATTENDING: Ian Sygrave

16. FILMING AT MEETINGS

The Chair referred Members present to agenda Item 1 as shown on the agenda in respect of filming at this meeting, and Members noted the information contained therein'.

17. APOLOGIES FOR ABSENCE

There were no apologies for absence.

18. ITEMS OF URGENT BUSINESS

There were no items of urgent business.

19. DECLARATIONS OF INTEREST

Councillor Jogee declared that, in relation to Agenda Item 5, both he and Councillor Culverwell had been to Queens Wood to meet the people demonstrating against the proposed felling of trees.*

Councillor Emery declared that he had also been down to Queens Wood to meet the demonstrators.

Clerks' note – Cllr Culverwell was unavailable at this point in the meeting as he has been having a problem with his IT equipment.

20. DEPUTATIONS/PETITIONS/PRESENTATIONS/QUESTIONS

The Panel received a deputation from Dr Glenys Law on behalf of an organisation she represented called SHIFT. The deputation was in relation to an ongoing case in Queen's Wood involving an adjacent property. The insurance company (AXA) acting for the owners of this property had submitted a compensation claim to the Council claiming that trees in the wood had caused damage to the property in question. In response to the insurance claim, the Council was seeking to remove four oaks trees from Queens Wood.

The deputation party put forward the following points in support of the deputation:

- Engagement with the local community showed how important Queen's Wood was to local people. 9,000 people signed a petition to Haringey asking for the 4 trees to be saved and a further 5,000 signed a petition to Axa.
- Haringey felled more than twice as many trees as it planted over the last three years.
- The property in question was a relatively new property which, it was suggested, had been squeezed into a plot adjacent to Queen's Wood. It was built too close to the woodland and the fact that it was suffering subsidence was unsurprising. It was suggested that it was important to note the fact that the wood was there first.
- The deputation party felt a certain level of sympathy for the council and understood that it felt it had no choice but to cut down the trees due to the potential cost implications.
- Ancient woodlands were irreplaceable, and no amount of new planting could make up for their loss. The four trees were vital components of the ancient woodland ecosystem; a home to protected species such as bats, hobbies and stag beetles, as well as an array of flora. The ecosystem had developed over centuries and would be seriously damaged if the trees were removed.
- In regard to the value of these four mature trees, it was suggested that they were an almost free asset in contrast to new tree planting. It was suggested that the 4 mature oaks in Queen's Wood captured about 240 pounds of carbon a year. In contrast, Haringey would need to plant 2,400 new saplings to mitigate the carbon cost of felling these 4 oaks.
- The deputation party also raised concerns that felling the four trees in question would not guarantee a solution to the subsidence problem. It was suggested that heave or landslip could easily occur without the retaining influence of the root network.

The Deputation party requested that:

1) The Council should negotiate with Axa to help protect this ancient woodland in line with their stated environmental goals. Axa were paying for a second independent engineer's report which, hopefully would come up with an engineering solution, such as underpinning or a root barrier that did not involve the felling of the trees.

2) Haringey urgently needed to implement a proper tree strategy. There had been no approved tree policy by Haringey Council for nearly a decade. It was suggested that the existing draft Tree Strategy should be updated, approved and implemented to provide a reference point for future planning and operational decisions. The borough had a new conservation officer who was currently working on producing a biodiversity plan for the borough. The Panel should lobby for this to include trees and ancient woodland.

3) Haringey, unlike many other London Boroughs, is not signed up to the London Tree Officer's Association Joint Mitigation Protocol which included a formula known as CAVAT (Capital Asset Valuation of Amenity Trees). CAVAT calculations applied to the four threatened Queen's Wood oaks suggested that their value would be assessed at around £200,000.

4) Having a tree protection officer in place would allow the Council to have in place someone to review all planning applications and insurance claims. It was suggested that hundreds of trees in the borough were lost every year due to the lack of scrutiny of planning applications.

The following was noted in discussion of the deputation:

- a. The Panel sought clarification about the outcome that was hoped for through negotiation with Axa. In response, Glenys set out that the Council needed to consider the importance of the trees and that the starting position should be that the trees needed to remain and that alternative options should be explored. It was noted that Axa had commissioned an independent engineers' report to look into possible alternative options and it was advocated that an alternative engineering solution should be pursued. It was also suggested that the Council should also request a breakdown of the costs for the claim.
- b. In response to a question around the extent to which the Cabinet Member had been engaged on the issue, the deputation party advised that she had been down to visit the site and was broadly supportive of the cause. The Panel sought further clarification from the Cabinet Member as to what conversations she had with officers on the issue. The Chair agreed to follow this up in writing with the Cabinet Member. **(Action: Chair).**
- c. The Panel questioned whether in not felling the trees now, the Council would simply be creating a bigger problem for itself at a later date. In response, it was suggested that the engineers report would set out the extent to which the trees would grow further and the depth of the foundations required at the property to prevent subsidence. It was suggested that there was a depth below which tree roots did not grow. One possible solution advocated was the use of root barriers, which released copper into the soil to divert root growth. In response to a follow up, it was acknowledged that part of the problem was that alternative solutions could cost more money.
- d. The Panel noted that street trees was a scheduled agenda item on its next meeting, and it was agreed that an update on Queens Wood would be incorporated into the street trees item. **(Action: Clerk).**

21. MINUTES

Clerk's note – Cllr Culverwell re-joined the meeting at this point.

The Panel noted that in regard to the response to a previous action, that 371 HGVs had a PCN issued for illegally using Wightman Road from April to 15th August 2020, with 110 of those subsequently cancelled. This left 261 instances and the Panel suggested that this underlined how much unlawful activity by HGVs there was on Wightman Road.

The Panel requested further information around how much an the fine for an individual PCN for illegal HGV use of a Wightman Road was. The Panel also requested further

information about what happened to that money- Where did it go? Was the revenue generated by the PCN ring-fenced? **(Action: Ann Cunningham/Clerk).**

The Panel also requested further information about who in the Council was responsible for chasing up the PCNs and ensuring that they were paid. **(Action: Ann Cunningham/Clerk).**

RESOLVED

That the minutes of the meeting on 5th March were agreed as a correct record.

22. COVID-19 RECOVERY UPDATE

Members received a report which provided an update to the Environment and Community Safety Scrutiny Panel on the actions taken by key services within Environment & Neighbourhoods, in response to the COVID-19 pandemic. The report was introduced by Tim Walker, Programme Manager - Highways & Parking; Ian Kershaw, Community Safety, Enforcement & Waste Manager & Simon Farrow, Highways, Parking, Parks & Open Space Manager, as set out in the agenda pack at pages 15-18. The following was noted in discussion of the report:

- a. In relation to a question around recovery of parking enforcement, the Panel was advised that numbers for July 2020, were very similar to those of July 2019.
- b. In response a query around the impact on recycling, it was acknowledged that this had been tracked during COVID-19 but that different boroughs had used different methodologies for doing so. The Panel was advised that the most obvious impact of COVID-19 in relation to this was the fall off in the commercial waste stream.
- c. In relation to concerns around damage to Finsbury Park, caused by illegal music events, officers advised that the summer period would usually see some damage due to barbeques taking place and additional use of the park. However, part of the issue had been that the parks had been so busy due to COVID-19. It was suggested that the main impact of music events and increased footfall in general was the additional amount of waste that was generated, rather than damage to the park.
- d. The Panel also requested comment from officers around the crowds on Green Lanes during August as a result of the 'Eat Out to Help Out' scheme. Officers responded that engagement work had been undertaken with local businesses to ensure they were compliant with the regulations and social distancing in particular. Officers suggested that there was one particular incident involving very large queues that was widely reported and that the business owner in question was engaged with. It was suggested that this issue was not unique to Haringey.
- e. Concerns were raised around unlicensed music events in Markfield Park and it was commented that these had been taking place for years. Cllr Blake commented that officers had been fantastic in dealing with these during lockdown. Officers responded that they were continuing to monitor this situation closely and that security guards would be used to patrol the park at key times.

- f. The Panel sought clarification as to whether the current system of having to book a slot for use of the reuse and recycling centre would continue. Officers advised that this was due to government regulations around social distancing. The decision was ultimately down to the NLWA but that officers were keen to reopen the centre fully as soon as was practicable.
- g. The Panel acknowledged the work done by the Parks team in keeping the parks open and keeping them clean, especially Finsbury Park which was kept very clean and free of litter.
- h. The Panel also welcomed that Finsbury Park was largely vehicle free in recent months and questioned whether something could be done to ensure that it remained so. In response, officers set out that a consultation on the topic had been carried out last year. Whilst the results of the consultation did favour removing car parking, officers commented that a happy medium was required, as some access would always be needed for disabled park users and for parks vehicles.

RESOLVED

That the Panel noted the contents of this report for information

23. UPDATE ON TFL CYCLING INFRASTRUCTURE BIDS

Clerk's note – The Chair amended the order of the agenda and brought items 11 & 12 forward. The minutes reflect the order in which items were discussed, rather than the order published on the agenda.

The Panel received a report which provided an update on the bids submitted to TfL for active travel schemes such as walking and cycling, in response to the Covid 19 crisis to enable social distancing. The report was introduced by Neil Goldberg, Transport Planning Consultant as set out in pages 97-100 of the agenda pack. Maurice Richards, Transport Planning Team Manager, Sam Neal Consultant Project Manager & Rob Krzyszowski - Interim Assistant Director, Planning, Building Standards & Sustainability were also present.

Haringey submitted 18 bids to the Streetspace Plan fund and a single bid comprising 5 cycleway improvements for £100,000 to the DfT. The Council was successfully awarded £1,139,285 in total. The funded cycleway projects included:

- Improvements to Cycle Superhighway 1 (CS1)
- The extension of CS1 to connect to the London Borough of Enfield
- Designing a new cycle route which will connect Haringey to Islington via Crouch End with the aim to secure further funding later this year to implement the scheme
- DfT funded improvements to existing advisory cycle lanes in the borough at five locations – Ferry Lane, Station Road N22, High Road N22, Bounds Green Road and the southern end of Green Lanes.

In July 2020, a further round of bids was submitted and the Panel were advised that an announcement on whether they were successful was expected imminently. These schemes included:

- The implementation of the Crouch End and Hornsey Cycleway which received funding for designing in the first funding round
- A Wood Green to Finsbury Park Cycleway
- Implementation of Cycle Future Route 2 between Tottenham Hale and Finsbury Park in Haringey
- Implementation of Quietway 10 between Bowes Park and Finsbury Park in Haringey.

The following was noted in discussion of this item:

- a. The Panel sought clarification as to whether the proposed Seven Sisters cycle route would go through Finsbury Park or whether it would include the surrounding roads. In response, officers advised that a final solution had not yet been agreed and that the proposal was on hold for the moment due to the revenue shortfall that TfL had experienced from COVID-19.
- b. In response to a question around Liveable Crouch End, officers advised that this scheme was currently on-hold due to TfL funding restrictions. The cycleway proposed as part of this scheme was temporary due to the parameters of the original bid but officers advised that the scheme could be a useful pilot in providing a similar permanent scheme going forwards.

RESOLVED

That the Scrutiny Panel noted the progress made to date in achieving funding from TfL and the DfT and the delivery progress of the funded cycling schemes.

24. UPDATE ON THE RECOMMENDATIONS FROM THE SCRUTINY REVIEW ON PARKS (MARCH 2018).

The Panel received an update on the recommendations to the Scrutiny Review on Parks from March 2018. The report was introduced by Simon Farrow, Highways, Parking, Parks & Open Space Manager. The Panel were advised that the work done in response to the Scrutiny Review would continue as part of the Parks and Green Spaces Strategy.

In response to a question around the implications from a shortfall in revenue from cancelled Major Events in Finsbury Park, Officers advised that there was no threat to staffing levels in Finsbury Park. However, the Council was still working through the implications of a shortfall to its revenue from across the organisation due to COVID-19. The full implications would be known until the government announced funding levels for local government for 2021/22.

RESOLVED

The Panel noted the update on the recommendations to the Scrutiny Review on Parks.

25. YOUNG PEOPLE AT RISK STRATEGY UPDATE

The Panel received a report which provided an update to the Environment and Community Safety Scrutiny Panel regarding the Young People at Risk Strategy 2019-

29, which was approved by Cabinet in March 2019. It set out progress made in the delivery of commitments made in the strategy and the Young People at Risk Action Plan. The report was introduced by Hugh Smith, Policy & Equalities Officer as set out at pages 19-82. The following arose in discussion of the report:

- a. The Panel sought assurances around the extent to which the programme had been affected due to COVID-19. In response officers, advised that between March 2019 and March 2020, all of the services that were due to be in place were up and running, such as Community Gold and the CAMHS Trail blazer. COVID-19 had an impact, however services had shown a high degree of resilience to this and services were being delivered in different ways, with activities being delivered online and in other COVID-secure ways.
- b. The Panel requested a breakdown of the percentage change in serious youth violence in response to COVID-19. Officers advised that there had been a decrease of 25-30% in serious youth violence compared with the same period last year. This figure was broadly in line with the rest of London. Officers agreed to provide a breakdown of the figures for different types of youth violence. **(Action: Hugh Smith)**.
- c. In response to a question, officers advised that there was a summer activity programme delivered this year in conjunction with public sector and voluntary partners, however the figures for this were still being compiled. Officers agreed to feedback to the Panel with further information on the level of engagement from the summer programme. **(Action: Hugh Smith)**.
- d. The Panel questioned why the strategy had not been updated to incorporate the new Borough Commander. Officers advised that the strategy was agreed in March 2019 when the previous Borough Commander was in post. Officers agreed to feed this back to colleagues for further consideration.
- e. The Panel sought further information around what the critical list was at Bruce Grove youth space and how many people were on it. Officers agreed to come back to the Panel with a response. **(Action: Hugh Smith)**.
- f. The Cabinet Member for Communities, Safety and Engagement acknowledged the point around the Borough Commander and advised the Panel that he had agreed with officers to undertake a refresh of the strategy in light of COVID-19 and Black Lives Matter. This would be worked on over the coming months.

RESOLVED

That the Panel noted the report.

26. HARINGEY CRIME PERFORMANCE OVERVIEW AND UPDATE ON THE TURNPIKE LANE JOINT STRATEGY WORKING GROUP

The Panel received a presentation and covering report, which outlined current performance levels in relation to the MOPAC indicators for crime in Haringey. The Panel noted that Haringey had experienced large reductions in most crime types since March 2020. Overall crime in Haringey had decreased by 7.6% in the past year, which was larger than the London-wide decrease of 5.8%. The report and presentation were introduced by Joe Benmore, IOM Strategic Lead as set out in the agenda pack at pages 83-92.

RESOLVED

That the Panel noted the report.

27. CABINET MEMBER QUESTIONS; CABINET MEMBER FOR COMMUNITIES, SAFETY AND ENGAGEMENT

The Panel received a verbal update from Cllr Mark Blake, the Cabinet Member for Communities, Safety & Engagement on his portfolio and this was followed by a Q&A session. The following arose in discussion of this item:

- a. The Panel sought further information around a proposed Black Lives Matter motion at an upcoming Council meeting. In response, the Cabinet Member advised that this was being progressed. The Panel also noted that the Mayor London had implemented an action plan to improve trust and confidence in policing and that the Council was supporting this where it could.
- b. The Panel noted some concerns with a lack of joint working around unlicensed music events in and around Seven Sisters and Cllr Blake invited the Cabinet Member to attend a local community meeting on this. The Cabinet Member advised that a lot of work had been done across the borough on early interventions to unlicensed music events over recent months. In relation to Markfield Park, the Cabinet Member advised that robust proposals were being drawn up with the Friends group and police colleagues and that he was in the process of arranging a meeting to progress this. As part of a follow-up, Cllr Barbara Blake welcome progress on this issue but advised that, to date, she had found it a struggle to make any progress on the issue and to get to the point where something was being done about it.
- c. The Panel also expressed concerns with delays in getting a statement out around antisemitism, in the wake of the high profile story around the Grime artist Wiley and advocated that there needed to be better communication between the administration and the community on this issue. In response, the Cabinet Member acknowledged these concerns and commented that he was keen to get a statement out as soon as possible, to the extent that he did so through the local Labour party website, as it was felt that this would be a quicker way of doing so. In response to a follow-up on this, the Panel suggested that the issue was one of political leadership rather than an issue with the communications team.
- d. The Panel noted some concerns around the Council's engagement with community groups in response to COVID-19 and urged the Cabinet Member to undertake early intervention and engagement with community groups and faith forums etcetera. In response, the Cabinet Member acknowledged these concerns and set out that he had sought to pilot a number of community conversations with community groups prior to lockdown. The Cabinet Member also advised that grant programme bid had also been made for £500k to support local voluntary and community sector organisations. The Chair requested that the Cabinet Member provide follow-up to the Panel in writing about what activities had taken place with around engaging with mosques, faith forums and other community groups. **(Action: Cllr Mark Blake).**

- e. In response to a question around the Cabinet Member's key local priorities, the Panel noted concerns around disproportionate policing methods for and an overreliance on Stop and Search powers. The Cabinet Member advocated a greater onus on community policing and the need for engagement with communities, as well as the need for educational opportunities and safe places to go for young people in the borough.
- f. The Cabinet Member advised that he was looking to arrange a briefing session with Members and the Borough Commander.

RESOLVED

Noted

28. WORK PROGRAMME UPDATE

The Panel received a report which presented an outline work plan for 2020-21 and requested the views of the Panel on priorities and issues to be added.

RESOLVED

- I. That the Panel approved the draft current work programme for 2020-21, attached at Appendix A of the report.
- II. That consideration was given to which one-off items to prioritise and any additional issues to be added to the work plan.
- III. That the Overview and Scrutiny Committee were requested to endorse the work plan for the Panel at its upcoming meeting on 6 October.

29. NEW ITEMS OF URGENT BUSINESS

N/A

30. DATES OF FUTURE MEETINGS

3rd November 2020
10th December 2020
4th March 2021

31. A.O.B.

The Panel requested an agenda item around recycling rates be added to the next agenda, in response to a concern about a drop-off in recycling performance. **(Action: Clerk).**

CHAIR: Councillor Adam Jogee

Signed by Chair

Date

Report for: Environment and Community Safety Scrutiny Panel, 3rd November

Title: Membership and Terms of Reference.

Report authorised by: Ayshe Simsek, Democratic Services and Scrutiny Manager

Lead Officer: Philip Slawther, Principal Committee Coordinator,
Tel: 020 8489 2933, Email: philip.slawther2@haringey.gov.uk

Ward(s) affected: N/A

**Report for Key/
Non Key Decision:** N/A

1. Describe the issue under consideration

1.1 This report sets out the terms of reference and membership for Overview and Scrutiny and its panels for 2020/21

2. Recommendations

2.1 The Scrutiny Panel is asked to:

(a) Note the terms of reference (Appendix A), Protocol (Appendix B) for the Overview and Scrutiny Committee.

(b) Note the terms of reference/policy areas and membership for each Scrutiny Panel for 2020/21 (Appendix C)

3. Reasons for decision

3.1 The terms of reference and membership of the scrutiny panels above need to be noted at the first meeting of each municipal year.

4. Overview and Scrutiny Committee

4.1 As agreed by Annual Council on 1 October the membership of the Overview and Scrutiny Committee for 2020/21 is:

Cllr Peray Ahmet (Chair);
Cllr Pippa Connor (Vice-Chair);
Cllr Khaled Moyeed;
Cllr Erdal Dogan; and
Cllr Ruth Gordon.

4.2 The Committee shall also include statutory education representatives, who shall have voting rights solely on education matters.

4.3 The terms of reference and role of the OSC is set out in Part Two (Article 6), Part Three (Section B) and Part Four (Section G) of the Council's Constitution. Together, these specify key responsibilities for the Committee. This information is provided in full at Appendix A.

4.4 There is also a Protocol, outside the Constitution and provided at Appendix B, that sets out how the OSC is to operate.

5. Scrutiny Panels

5.1 Article 6 of the Constitution states the OSC shall appoint Scrutiny Panels in order to discharge the Overview and Scrutiny role.

5.2 The specific functions for any Scrutiny Panels established is outlined in Article 6 of the Constitution at 6.3 (b) and 6.3 (c). The procedure by which this operates is detailed in the Scrutiny Protocol:

- The OSC shall establish four standing Scrutiny Panels, to examine designated public services.
- The OSC shall determine the terms of reference for each Scrutiny Panel.
- If there is any overlap between the business of the Panels, it is the responsibility of the OSC to resolve the issue.
- Areas which are not covered by the four standing Scrutiny Panels shall be the responsibility of the main OSC.
- The Chair of each Scrutiny Panel shall be a member of the OSC, as determined by the OSC at its first meeting.
- It is intended that each Scrutiny Panel shall be comprised of between 3 and 7 backbench or opposition members and be politically propionate as far as possible.
- Each Scrutiny Panel shall be entitled to appoint up to three non-voting cooptees. The Children and Young People's Scrutiny Panel membership will include the statutory education representatives of OSC.

5.3 The suggested 2020/21 membership for the four Scrutiny Panels is listed below.

Scrutiny Panel	Membership
Adults and Health	Cllrs Connor (Chair), Berryman, Brabazon, Da Costa, Peacock and Stone
Children and Young People	Cllrs Dogan (Chair), Carlin, Chiriyankandath, Dixon, Palmer, Stennett and Weston
Environment and Community Safety	Cllr Moyeed (Chair), B. Blake, Carlin, Davies, Emery, Hakata and Ogiehor

Housing and Regeneration	Cllr Gordon (Chair), Barnes, Brabazon, Diakides, Gunes, Hare and Say
All Councillors (except Members of the Cabinet) may be members of the Overview and Scrutiny Committee and the Scrutiny Review Panels. However, no Member may be involved in scrutinising a decision in which he/she has been directly involved.	

5.4 The policy areas to be covered by the four existing Scrutiny Panels have been, together with the relevant Portfolio holders for each scrutiny body, is attached at Appendix C.

6. Contribution to strategic outcomes

6.1 The contribution scrutiny can make to strategic outcomes will be considered as part of its routine work.

7. Statutory Officers Comments

Finance and Procurement

7.1 The Chief Finance Officer has confirmed the Haringey representatives on the JHOSC are not entitled to any remuneration. As a result, there are no direct financial implications arising from the recommendations set out in this report.

7.2 Should any of the work undertaken by Overview and Scrutiny generate recommendations with financial implications then these will be highlighted at that time.

Legal

7.3 The Assistant Director for Corporate Governance has been consulted on the contents of this report.

7.4 Under Section 21 (6) of the Local Government Act 2000, an Overview and Scrutiny Committee has the power to appoint one or more sub-committee to discharge any of its functions. The establishment of Scrutiny Panels by the Committee falls within this power and is in accordance with the requirements of the Council's Constitution.

7.5 Scrutiny Panels are non-decision making bodies and the work programme and any subsequent reports and recommendations that each scrutiny panel produces must be approved by the OSC. Such reports can then be referred to Cabinet or Council under agreed protocols.

Equality

7.7 The Council has a public sector equality duty under the Equalities Act (2010) to have due regard to:

- Tackle discrimination and victimisation of persons that share the characteristics protected under S4 of the Act. These include the characteristics of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex (formerly gender) and sexual orientation;
- Advance equality of opportunity between people who share those protected characteristics and people who do not;
- Foster good relations between people who share those characteristics and people who do not.

7.8 The proposals outlined in this report relate to the membership and terms of reference for the OSC and carry no direct implications for the Council's general equality duty. However, the Committee should ensure that it addresses these duties by considering them within its work programme and those of its panels, as well as individual pieces of work. This should include considering and clearly stating;

- How policy issues impact on different groups within the community, particularly those that share the nine protected characteristics;
- Whether the impact on particular groups is fair and proportionate;
- Whether there is equality of access to services and fair representation of all groups within Haringey;
- Whether any positive opportunities to advance equality of opportunity and/or good relations between people, are being realised.

7.9 The Committee should ensure that equalities comments are based on evidence. Wherever possible this should include demographic and service level data and evidence of residents/service-users views gathered through consultation.

8. Use of Appendices

Appendix A Part Two (Article 6), Part Three (Section B), and Part Four (Section G) of the Constitution of the London Borough of Haringey.

Appendix B Scrutiny Protocol

Appendix C Overview & Scrutiny Remits and Membership 2020/21

APPENDIX A

PART TWO – ARTICLES OF THE CONSTITUTION

Last updated 24 July 2017

Article 6 - Overview and Scrutiny

6.01 Terms of reference

The Council will appoint an Overview and Scrutiny Committee to discharge the functions conferred by section 9F of the Local Government Act 2000, the Health & Social Care Act 2001 and the NHS Reform & Health Professionals Act 2002.

6.02. General role

Within its terms of reference, the Overview and Scrutiny Committee may:

- (a) Exercise an overview of the forward plan;
- (b) Review or scrutinise decisions made or actions taken in connection with the discharge of any of the Cabinet's or Council's functions;
- (c) Make reports and recommendations to the full Council, the Cabinet or relevant non-Executive Committee in connection with the discharge of any functions;
- (d) Make reports or recommendations on matters affecting the area or its inhabitants;
- (e) Exercise the right to call-in, for reconsideration, key decisions made but not yet implemented by the Executive;
- (f) Receive the reports and recommendations of its commissioned Scrutiny Review Panels; and
- (g) In accordance with statutory regulations to review and scrutinise matters relating to the health service within the Authority's area and to make reports and recommendations thereon to local NHS bodies;
- (h) Enter into or appoint such joint overview and scrutiny committees that include the London Borough of Haringey and other boroughs for the purpose of responding to consultation by NHS bodies on proposals for substantial variation or development in the provision of health services as required by The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.

6.03 Specific functions

(a) Scrutiny Review Panels.

The Overview and Scrutiny Committee shall appoint Scrutiny Review Panels in order to discharge the Overview and Scrutiny role for designated public services and will co-ordinate their respective roles.

(b) Policy development and review.

The Overview and Scrutiny Committee and any Scrutiny Review Panels it may establish may:

- (i) Assist the Council and the Cabinet in the development of its budget and policy framework by in-depth analysis of policy issues;
- (ii) Conduct research, community and other consultation in the analysis of policy issues and possible options;
- (iii) Consider and implement mechanisms to encourage and enhance community participation in the development of policy options;
- (iv) Question members of the Cabinet and chief officers about their views on issues and proposals affecting the area; and
- (v) Liaise with other external organisations operating in the area, whether national, regional or local, to ensure that the interests of local people are enhanced by collaborative working.

(c) Scrutiny.

The Overview and Scrutiny Committee and any Scrutiny Review Panels it may establish may:

- (i) Review and scrutinise the decisions made by and performance of the Cabinet and Council officers both in relation to individual decisions and over time;
- (ii) Review and scrutinise the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas;
- (iii) Question members of the Cabinet and chief officers about their decisions and performance, whether generally in comparison with service plans and targets over a period of time, or in relation to particular decisions, initiatives or projects;
- (iv) Make recommendations to the Cabinet or relevant non-executive Committee arising from the outcome of the scrutiny process;
- (v) Review and scrutinise the performance of other public bodies in the area and invite reports from them by requesting them to address the overview and scrutiny committee and local people about their activities and performance; and
- (vi) Question and gather evidence from any person (with their consent).

(d) Finance

Overview and Scrutiny Committee may exercise overall responsibility for the finances made available to them.

(e) Annual report.

Overview and Scrutiny Committee must report annually to full Council on their workings and make recommendations for future work programmes and amended working methods if appropriate.

6.04 Proceedings of Overview and Scrutiny Committee

The Overview and Scrutiny Committee and any Scrutiny Review Panels it may establish will conduct their proceedings in accordance with the Overview and Scrutiny Procedure Rules set out in Part 4 of this Constitution.

6.05 Votes of No Confidence

The Chair of the Overview and Scrutiny Committee or the Chair of a Scrutiny Review Panel shall cease to hold that office as a Scrutiny member if a vote of no confidence, of which notice appears on the agenda, is carried at the meeting of the relevant body. The responsibilities of that member shall be carried out by the relevant Vice-Chair until such time as a subsequent meeting of that body has been notified of the appointment of a replacement or the reappointment of the member concerned. In the event of all members of the Overview and Scrutiny Committee having been removed from office in this way at any time, Scrutiny functions shall in the interim be carried out by full Council.

PART THREE – RESPONSIBILITY FOR FUNCTIONS
SECTION B

Last updated 24 July 2017

SECTION 2 – COMMITTEES

The following shall be committees of the Council and they shall have the membership as described in the Appointments of Committees, Sub-Committees, Panels, etc (as approved by the Annual Meeting):

- 1. The Corporate Committee**
 - 2. Combined Pensions Committee and Board**
 - 3. Staffing and Remuneration Committee**
 - 4. Overview and Scrutiny Committee**
 - 5. Standards Committee**
 - 6. Alexandra Palace and Park Board**
 - 7. The Regulatory Committee**
 - 8. The Health and Wellbeing Board**
-

4. Overview and Scrutiny Committee

The Overview and Scrutiny Committee may:

- (a) exercise an overview of the forward plan;
- (b) review or scrutinise decisions made or actions taken in connection with the discharge of any of the Cabinet's or Council's functions;
- (c) make reports and recommendations to the full Council, the Cabinet or relevant non-Executive Committee in connection with the discharge of any functions;
- (d) make reports or recommendations on matters affecting the area or its inhabitants;
- (e) exercise the right to call-in, for reconsideration, key decisions made but not yet implemented by the Cabinet;
- (f) receive the reports and recommendations of its Scrutiny Review Panels;
- (g) in accordance with statutory regulations to review and scrutinise matters relating to the health service and all NHS funded services within the Authority's area and

to make reports and recommendations thereon to local NHS and NHS funded bodies;

- (h) enter into or appoint such joint overview and scrutiny committees that include the London Borough of Haringey and other boroughs for the purpose of responding to consultation by NHS bodies on proposals for substantial variation or development in the provision of health services as required by The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013;
- (i) review or scrutinise decisions made, or other action taken, in connection with the discharge by the responsible partner authorities of their crime and disorder functions;
- (j) make reports or recommendations to the Cabinet or full Council where appropriate with respect to the discharge of the crime and disorder functions by the responsible partner authorities;
- (k) make arrangements which enable any councillor who is not a Committee member to refer any crime and disorder matter to the Committee under the Councillor Call for Action procedure; and
- (l) make arrangements which enable any councillor who is not a Committee member to refer to the Committee any local government matter which is relevant to the functions of the Committee under the Councillor Call for Action procedure.
- (m) there is a Protocol outside this Constitution setting out how the Overview and Scrutiny Committee is to operate. The Protocol shall be applied in a manner consistent with the Committee Procedure Rules in Part 4 and any issue on procedure at the meeting shall be subject to the ruling of the Chair. The Protocol can be amended by the written agreement of the Leaders of the Political Groups on the Council.
- (o) to appoint two representatives to the standing Joint Health Overview and Scrutiny Committee for North Central London. (Since this appointment is for only two members to the Joint Committee, the "political proportionality" rules in the Local Government and Housing Act 1989 do not apply.)

SECTION 3 - SUB-COMMITTEES AND PANELS

The following bodies shall be created as Sub-Committees of the relevant Committee of the Council under which they are listed. Bodies described as "Panels" are Sub-Committees unless otherwise stated. Sub-Committees shall report to their parent bodies and they shall have the membership as described in the Appointments of Non-Executive Committees, Sub-Committees, Panels, etc as approved by the Annual Meeting.

2. Under Overview and Scrutiny Committee

2.1 Scrutiny Review Panels

- (a) To carry out scrutiny processes relevant to particular services as determined by Overview and Scrutiny Committee and within the parameters, protocols and procedures agreed by Overview and Scrutiny Committee for all Scrutiny Review Panels.
- (b) Within these scrutiny processes to request and receive submissions, information and answers to questions from Cabinet Members, officers and other senior employees of the Council, service users, external experts and relevant members of the public.
- (c) To refer the findings/recommendations in the form of a written report, with the approval of the Overview and Scrutiny Committee, to The Cabinet and/or the Council as appropriate.

PART FOUR – RULES OF PROCEDURE
SECTION G – OVERVIEW & SCRUTINY PROCEDURE RULES

Last updated 21 July 2014

1. The arrangements for Overview and Scrutiny

1.1 The Council will have one Overview and Scrutiny Committee, which will have responsibility for all overview and scrutiny functions on behalf of the Council.

1.2 The terms of reference of the Overview and Scrutiny Committee will be:

- (i) The performance of all overview and scrutiny functions on behalf of the Council.
- (ii) The appointment of Scrutiny Review Panels, with membership that reflects the political balance of the Council.
- (iii) To determine the terms of reference of all Scrutiny Review Panels.
- (iv) To receive reports from local National Health Service bodies on the state of health services and public health in the borough area.
- (v) To enter into or appoint such joint overview and scrutiny committees that include the London Borough of Haringey and other boroughs for the purpose of responding to consultation by NHS bodies on proposals for substantial variation or development in the provision of health services as required by The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.
- (vi) To monitor the effectiveness of the Council's Forward Plan.
- (vii) To receive all appropriate performance management and budget monitoring information.
- (viii) To approve a programme of future overview and scrutiny work so as to ensure that the Overview and Scrutiny Committee's and Scrutiny Review Panels' time is effectively and efficiently utilised;
- (ix) To consider all requests for call-in and decide whether to call-in a key decision, how it should be considered and whether to refer the decision to the Cabinet or to Council.
- (x) To monitor the effectiveness of the Call-in procedure.
- (xi) To review and scrutinise action taken by partner authorities in discharge of crime and disorder functions and to make reports and recommendations to Cabinet and Council on these.

- (xii) To make arrangements which enable any Councillor who is not a Committee Member to refer any local government matter, or any crime and disorder matter, to the Committee under the Councillor Call for Action Procedure.
- (xiii) To ensure that referrals from Overview and Scrutiny Committee to the Cabinet either by way of report or call-in are managed efficiently, and
- (xiv) To ensure community and voluntary sector organisations, users of services and others are appropriately involved in giving evidence to the Overview and Scrutiny Committee or relevant Scrutiny Review Panel.

1.3 The Overview and Scrutiny Committee may establish a number of Scrutiny Review Panels:

- (i) Scrutiny Reviews Panels are appointed to examine designated Council services. Scrutiny Review Panels will refer their findings/ recommendations in the form of a written report, with the approval of the Overview and Scrutiny Committee, to the Cabinet and/or the Council as appropriate.
- (ii) Scrutiny Review Panels will analyse submissions, request and analyse any additional information, and question the Cabinet Member(s), relevant Council officers, local stakeholders, and where relevant officers and/or board members of local NHS bodies or NHS funded bodies.
- (iii) Subject to the approval of the Overview and Scrutiny Committee, Scrutiny Review Panels will be able to appoint external advisors and/or to commission specific pieces of research if this is deemed necessary.
- (iv) Scrutiny Review Panels should make every effort to work by consensus; however, in exceptional circumstances Members may submit minority reports.
- (v) Prior to publication, draft reports will be sent to the relevant chief officers or where relevant officers of the National Health Service for checking for inaccuracies and the presence of exempt and/or confidential information; Scrutiny Review Panel members will revisit any conclusions drawn from disputed information;
- (vi) Following approval by the Overview and Scrutiny Committee, final reports and recommendations will be presented to the next available Cabinet meeting together with an officer report where appropriate. The Cabinet will consider the reports and formally agree their decisions.
- (vii) Following approval by the Overview and Scrutiny Committee, reports on NHS, non-executive or regulatory matters will be copied to the Cabinet for information.

- (viii) At the Cabinet meeting to receive the final report and recommendations, the Chair of the Overview and Scrutiny Committee or the Chair of the Scrutiny Review Panel may attend and speak.
- (ix) After an appropriate period, post implementation, Overview and Scrutiny Committee will carry out a follow up review to determine if the recommendations had the intended outcomes and to measure any improvements.

- 1.4 When Scrutiny Review Panels report on non-executive or regulatory functions the above rules apply, except the references to The Cabinet shall be taken as reference to the relevant non-executive body.
- 1.5 The Overview and Scrutiny Committee shall undertake scrutiny of the Council's budget through a Budget Scrutiny process. The procedure by which this operates is detailed in the Protocol covering the Overview and Scrutiny Committee.
- 1.6 All Overview and Scrutiny meetings shall take place in public (except where exempt or confidential matters are considered).
- 1.7 The Overview and Scrutiny function should not be seen as an alternative to established disciplinary, audit or complaints mechanisms and should not interfere with or pre-empt their work.

2. Membership of the Overview and Scrutiny Committee and Scrutiny Review Panels

- 2.1 All Councillors (except Members of the Cabinet) may be members of the Overview and Scrutiny Committee and the Scrutiny Review Panels. However, no Member may be involved in scrutinising a decision in which he/she has been directly involved.
- 2.2 The membership of the Overview and Scrutiny Committee and Scrutiny Review Panels shall, as far as is practicable, be in proportion to the representation of different political groups on the Council.

3. Co-optees

- 3.1 Each Scrutiny Review Panel shall be entitled to appoint up to three people as non-voting co-optees.
- 3.2 Statutory voting non-Councillor members of Overview and Scrutiny Committee will be paid an allowance in accordance with the Members' Allowances Scheme in Part 6 of this Constitution.

4. Education representatives

- 4.1 The Overview and Scrutiny Committee and the Scrutiny Review Panel whose terms of reference relate to education functions that are the responsibility of the Cabinet, shall include in its membership the following representatives:

- (i) At least one Church of England diocesan representative (voting).
- (ii) At least one Roman Catholic diocesan representative (voting).
- (iii) 2 parent governor representatives (voting).

These voting representatives will be entitled to vote where the Overview and Scrutiny Committee or the Scrutiny Review Panel is considering matters that relate to relevant education functions. If the Overview and Scrutiny Committee or Scrutiny Review Panel is dealing with other matters, these representatives shall not vote on those matters though they may stay in the meeting and speak at the discretion of the Chair. The Overview and Scrutiny Committee and Scrutiny Review Panel will attempt to organise its meetings so that relevant education matters are grouped together.

5. Meetings of the Overview and Scrutiny Committee and Scrutiny Review Panels

- 5.1 In addition to ordinary meetings of the Overview and Scrutiny Committee, extraordinary meetings may be called from time to time as and when appropriate. An Overview and Scrutiny Committee meeting may be called by the Chair of the Overview and Scrutiny Committee after consultation with the Chief Executive, by any two Members of the Committee or by the proper officer if he/she considers it necessary or appropriate.
- 5.2 In addition to ordinary meetings of the Scrutiny Review Panels, extraordinary meetings may be called from time to time as and when appropriate. A Scrutiny Review Panel meeting may be called by the Chair of the Panel after consultation with the Chief Executive, by any two Members of the Committee or by the proper officer if he/she considers it necessary or appropriate.

6. Quorum

The quorum for the Overview Scrutiny Committee and for each Scrutiny Review Panel shall be at least one quarter of its membership and not less than 3 voting members.

7. Chair of the Overview and Scrutiny Committee and Scrutiny Review Panels

- 7.1 The Chair of the Overview and Scrutiny Committee will be appointed by the Council.
- 7.2 The Chair of the Overview and Scrutiny Committee shall resign with immediate effect if a vote of no confidence is passed by the Overview and Scrutiny Committee.
- 7.3 Chairs of Scrutiny Review Panels will be drawn from among the Councillors sitting on the Overview and Scrutiny Committee. Subject to this requirement,

the Overview and Scrutiny Committee may appoint any person as it considers appropriate as Chair having regard to the objective of cross-party chairing in proportion to the political balance of the Council. The Scrutiny Review Panels shall not be able to change the appointed Chair unless there is a vote of no confidence as outlined in Article 6.5 in this Constitution.

- 7.4 The Chair of the Budget Scrutiny Review process will be drawn from among the opposition party Councillors sitting on the Overview and Scrutiny Committee. The Overview and Scrutiny Committee shall not be able to change the appointed Chair unless there is a vote of no confidence as outlined in Article 6.5 in this Constitution.

8. Work programme

Overview and Scrutiny Committee will determine the future scrutiny work programme and will establish Scrutiny Review Panels to assist it to perform its functions. The Committee will appoint a Chair for each Scrutiny Review Panel.

9. Agenda items for the Overview and Scrutiny Committee

- 9.1 Any member of the Overview and Scrutiny Committee shall be entitled to give notice to the proper officer that he/she wishes an item relevant to the functions of the Committee to be included on the agenda for the next available meeting of the Committee. On receipt of such a request the proper officer will ensure that it is included on the next available agenda.
- 9.2 The Overview and Scrutiny Committee shall also respond, as soon as its work programme permits, to requests from the Council and, if it considers it appropriate, from the Cabinet to review particular areas of Council activity. Where they do so, the Overview and Scrutiny Committee shall report their findings and any recommendations back to the Cabinet within an agreed timescale.

10. Policy review and development

- 10.1 The role of the Overview and Scrutiny Committee in relation to the development of the Council's budget and policy framework is set out in the Budget and Policy Framework Procedure Rules in Part 4 of this constitution.
- 10.2 In relation to the development of the Council's approach to other matters not forming part of its policy and budget framework, the Overview and Scrutiny Committee and its Scrutiny Review Panels may make proposals to the Cabinet for developments insofar as they relate to matters within their terms of reference. The Scrutiny Review Panels must do so via the Overview and Scrutiny Committee.

11. Reports from the Overview and Scrutiny Committee

Following endorsement by the Overview and Scrutiny Committee, final reports and recommendations will be presented to the next available Cabinet meeting. The procedure to be followed is set out in paragraphs 1.3 or 1.4 above.

12. Making sure that overview and scrutiny reports are considered by the Cabinet

12.1 The agenda for Cabinet meetings shall include an item entitled 'Issues arising from Scrutiny'. Reports of the Overview and Scrutiny Committee referred to the Cabinet shall be included at this point in the agenda unless either they have been considered in the context of the Cabinet's deliberations on a substantive item on the agenda or the Cabinet gives reasons why they cannot be included and states when they will be considered.

12.2 Where the Overview and Scrutiny Committee prepares a report for consideration by the Cabinet in relation to a matter where decision making power has been delegated to an individual Cabinet Member, a Committee of the Cabinet, an Area Committee, or an Officer, or under Joint Arrangements, then the Overview and Scrutiny Committee will also submit a copy of their report to that body or individual for consideration, and a copy to the proper officer. If the Member, committee, or officer with delegated decision making power does not accept the recommendations of the Overview and Scrutiny Committee, then the body/he/she must then refer the matter to the next appropriate meeting of the Cabinet for debate before making a decision.

13. Rights and powers of Overview and Scrutiny Committee members

13.1 Rights to documents

(i) In addition to their rights as Councillors, members of the Overview and Scrutiny Committee and Scrutiny Review Panels have the additional right to documents, and to notice of meetings as set out in the Access to Information Procedure Rules in Part 4 of this Constitution.

(ii) Nothing in this paragraph prevents more detailed liaison between the Cabinet and the Overview and Scrutiny Committee and Scrutiny Review Panels as appropriate depending on the particular matter under consideration.

13.2 Powers to conduct enquiries

The Overview and Scrutiny Committee and Scrutiny Review Panels may hold enquiries into past performance and investigate the available options for future direction in policy development and may appoint advisers and assessors to assist them in these processes. They may go on site visits, conduct public surveys, hold public meetings, commission research and do all other things that they reasonably consider necessary to inform their deliberations, within available resources. They may ask witnesses to attend to address them on any matter under consideration and may pay any advisers, assessors and

witnesses a reasonable fee and expenses for doing so. Scrutiny Review Panels require the support of the Overview and Scrutiny Committee to do so.

13.3 Power to require Members and officers to give account

- (i) The Overview and Scrutiny Committee and Scrutiny Review Panels may scrutinise and review decisions made or actions taken in connection with the discharge of any Council functions (Scrutiny Review Panels will keep to issues that fall within their terms of reference). As well as reviewing documentation, in fulfilling the scrutiny role, it may require any Member of the Cabinet, the Head of Paid Service and/or any senior officer (at second or third tier), and chief officers of the local National Health Service to attend before it to explain in relation to matters within their remit:
 - (a) any particular decision or series of decisions;
 - (b) the extent to which the actions taken implement Council policy (or NHS policy, where appropriate); and
 - (c) their performance.

It is the duty of those persons to attend if so required. At the discretion of their Director, council officers below third tier may attend, usually accompanied by a senior manager. At the discretion of the relevant Chief Executive, other NHS officers may also attend overview and scrutiny meetings.

- (ii) Where any Member or officer is required to attend the Overview and Scrutiny Committee or Scrutiny Review Panel under this provision, the Chair of that body will inform the Member or proper officer. The proper officer shall inform the Member or officer in writing giving at least 10 working days notice of the meeting at which he/she is required to attend. The notice will state the nature of the item on which he/she is required to attend to give account and whether any papers are required to be produced for the Overview and Scrutiny Committee or Scrutiny Review Panel. Where the account to be given to Overview and Scrutiny Committee or Scrutiny Review Panel will require the production of a report, then the Member or officer concerned will be given sufficient notice to allow for preparation of that documentation.
- (iii) Where, in exceptional circumstances, the Member or officer is unable to attend on the required date, then the Overview and Scrutiny Committee or Scrutiny Review Panel shall in consultation with the Member or officer arrange an alternative date for attendance, to take place within a maximum of 10 days from the date of the original request.

14. Attendance by others

The Overview and Scrutiny Committee or Scrutiny Review Panel may invite people other than those people referred to in paragraph 13 above to address it, discuss issues of local concern and/or answer questions. It may for example

wish to hear from residents, stakeholders and Members and officers in other parts of the public sector and may invite such people to attend. Attendance is optional.

15. Call-in

The call-in procedure is dealt with separately at Part 4 Section H of the Constitution, immediately following these Overview and Scrutiny Procedure Rules.

16. Councillor Call for Action (CCfA)

The Council has adopted a Protocol for handling requests by non-Committee Members that the Committee should consider any local government matter which is a matter of significant community concern. This procedure should only be a last resort once the other usual methods for resolving local concerns have failed. Certain matters such as individual complaints and planning or licensing decisions are excluded.

Requests for a CCfA referral should be made to the Democratic Services Manager, who will check with the Monitoring Officer that the request falls within the Protocol. The Councillor making the referral will be able to attend the relevant meeting of the Committee to explain the matter. Among other actions, the Committee may: (i) make recommendations to the Cabinet, Directors or partner agencies, (ii) ask officers for a further report, (iii) ask for further evidence from the Councillor making the referral, or (iv) decide to take no further action on the referral.

The Protocol is not included within this Constitution but will be subject to regular review by the Committee.

17. Procedure at Overview and Scrutiny Committee meetings and meetings of the Scrutiny Review Panels.

- (a) The Overview and Scrutiny Committee shall consider the following business as appropriate:
 - (i) apologies for absence;
 - (ii) urgent business;
 - (iii) declarations of interest;
 - (iv) minutes of the last meeting;
 - (v) deputations and petitions;
 - (vi) consideration of any matter referred to the Committee for a decision in relation to call-in of a key decision;

- (vii) responses of the Cabinet to reports of the Committee;
 - (viii) business arising from Area Committees;
 - (ix) the business otherwise set out on the agenda for the meeting.
- (b) A Scrutiny Review Panel shall consider the following business as appropriate:
- (i) minutes of the last meeting;
 - (ii) declarations of interest;
 - (iii) the business otherwise set out on the agenda for the meeting.
- (c) Where the Overview and Scrutiny Committee or Scrutiny Review Panel has asked people to attend to give evidence at meetings, these are to be conducted in accordance with the following principles:
- (i) that the investigation be conducted fairly and all members of the Overview and Scrutiny Committee and Scrutiny Review Panels be given the opportunity to ask questions of attendees, to contribute and to speak;
 - (ii) that those assisting the Overview and Scrutiny Committee or Scrutiny Review Panel by giving evidence be treated with respect and courtesy;
 - (iii) that the investigation be conducted so as to maximise the efficiency of the investigation or analysis; and
 - (iv) that reasonable effort be made to provide appropriate assistance with translation or alternative methods of communication to assist those giving evidence.
- (d) Following any investigation or review, the Overview and Scrutiny Committee or Scrutiny Review Panel shall prepare a report, for submission to the Cabinet and shall make its report and findings public.

17A. Declarations Of Interest Of Members

- (a) If a member of the Overview and Scrutiny Committee or Scrutiny Review Panel has a disclosable pecuniary interest or a prejudicial interest as referred to in Members' Code of Conduct in any matter under consideration, then the member shall declare his or her interest at the start of the meeting or as soon as the interest becomes apparent. The member may not participate or participate further in any discussion of the matter or participate in any vote or further vote taken on the matter at the meeting and must withdraw from the meeting until discussion of

the relevant matter is concluded unless that member has obtained a dispensation from the Council's Standards Committee.

- (b) If a member of the Overview and Scrutiny Committee or Scrutiny Review Panel has a personal interest which is not a disclosable pecuniary interest nor a prejudicial interest, the member is under no obligation to make a disclosure at the meeting but may do so if he/she wishes.

18. The Party Whip

Scrutiny is intended to operate outside the party whip system. However, when considering any matter in respect of which a Member of scrutiny is subject to a party whip the Member must declare the existence of the whip and the nature of it before the commencement of the Committee/Panel's deliberations on the matter. The Declaration, and the detail of the whipping arrangements, shall be recorded in the minutes of the meeting.

The expression "party whip" can be taken to mean: "Any instruction given by or on behalf of a political group to any Councillor who is a Member of that group as to how that Councillor shall speak or vote on any matter before the Council or any committee or sub-committee, or the application or threat to apply any sanction by the group in respect of that Councillor should he/she speak or vote in any particular manner."

19. Matters within the remit of more than one Scrutiny Review Panel

Should there be any overlap between the business of any Scrutiny Review Panels, the Overview and Scrutiny Committee is empowered to resolve the issue.

Appendix B

PROTOCOL COVERING OVERVIEW AND SCRUTINY COMMITTEE (OSC)

1. INTRODUCTION

- 1.1 A key objective of Haringey's Governance Review 2010/11 was to ensure that the Overview and Scrutiny function can help the Council to make key decisions and develop policy in a useful and effective manner.
- 1.2 The Terms of Reference for the OSC is stated in the Council's Constitution (Part 3 Section C). The purpose of this protocol is to set out in detail the process by which the OSC will function.
- 1.3 This document will be subject to regular review along with other governance arrangements, to ensure that it remains updated in the light of experience.

2. AIMS OF THE OVERVIEW AND SCRUTINY COMMITTEE

- 2.1 To provide a framework within which the work of the Council can be scrutinised in a constructive way that adds value to the Council's performance.
- 2.2 To help the Council to achieve its objectives by identifying areas for achieving excellence, and to carry out a scrutiny which identifies what needs to be done to improve the situation.
- 2.3 Not to duplicate work carried out by the Council, but provide an objective view of what needs to be done to improve the quality and cost effectiveness of services provided to local people.

3. RESPONSIBILITIES

- 3.1 The OSC can scrutinise any matter which affects the authority's area or its residents' wellbeing.
- 3.2 The Local Government Act 2000, the Health and Social Care Act 2001, the Local Government & Public Involvement in Health Act 2007, and the Police and Justice Act 2006 give the OSC the power to:
 - (i) Review and scrutinise decisions made or actions taken in connection with the discharge of any of the functions of the Executive or Full Council;
 - (ii) Review and scrutinise local NHS-funded services, and to make recommendations to reduce health inequalities in the local community;
 - (iii) Review and scrutinise Crime Reduction Partnerships;¹
 - (iv) Make reports and recommendations on any issue affecting the authority's area, to the Full Council, its Committees or Sub-Committees, the Executive, or other appropriate external body;
 - (v) "Call In" for reconsideration a decision made by the Executive;

¹ Section 19 of the Police and Justice Act 2006

- (vi) Require information from relevant partner authorities;²
- (vii) Give notice to a relevant partner authority that they must have regard to scrutiny reports and recommendations on any local improvement targets.³

- 3.3 Scrutiny recommendations shall be responded to by the appropriate body within 2 months of receiving the recommendations.⁴ Where a response is requested from NHS-funded bodies, the response shall be made within 28 days.⁵
- 3.4 The OSC shall be responsible for scrutinising the draft Treasury Management Strategy Statement (TMSS) annually before its adoption by full Council, in accordance with the Council's Constitution (Part 4 Section I).
- 3.5 The OSC shall respond to a Councillor Call for Action (CCfA) referral, which will be handled in accordance with the Council's Constitution (Part 4 Section G).

Scrutiny Review Panels

- 3.6 The Overview and Scrutiny Committee shall establish 4 standing Scrutiny Review Panels, to examine designated public services.
- 3.7 The Overview and Scrutiny Committee shall determine the terms of reference of each Scrutiny Review Panel. If there is any overlap between the business of the Panels, it is the responsibility of the Overview and Scrutiny Committee to resolve this issue.
- 3.8 Areas which are not covered by the 4 standing Scrutiny Review Panels shall be the responsibility of the main Overview and Scrutiny Committee.

4. MEMBERSHIP AND CHAIR

- 4.1 The Overview and Scrutiny Committee shall comprise 5 members, and be politically proportionate as far as possible. The Committee shall also comprise statutory education representatives, who shall have voting rights solely on education matters. The membership shall be agreed by the Group Leaders, Chief Executive and Monitoring Officer, and ratified each year at the Annual Council Meeting.
- 4.2 The chair of the OSC shall be a member of the majority group. The vice-chair shall be a member of the largest minority group. These appointments shall be ratified each year at the Annual Council Meeting.

Scrutiny Review Panels

- 4.3 The chair of each Scrutiny Review Panel shall be a member of the OSC, and shall be determined by the OSC at their first meeting.

² Section 121 of the Local Government and Public Involvement in Health Act 2007

³ Section 122(21C) of the Local Government and Public Involvement in Health Act

⁴ Ibid section 122 (21B)

⁵ Regulation 3 of Local Authority (Overview and Scrutiny Committees Health Scrutiny Functions) Regulations 2002

- 4.4 It is intended that each Scrutiny Review Panel shall be comprised of between 3 and 7 members, and be politically proportionate as far as possible. It is intended that other than the chair, the other members are non-executive members who do not sit on the OSC.
- 4.5 Each Scrutiny Review Panel shall be entitled to appoint up to three non-voting co-optees.
- 4.6 If there is a Children and Young People's Scrutiny Review Panel, the membership shall include the statutory education representatives of OSC. It is intended that the education representatives would also attend the Overview and Scrutiny Committee meetings where reports from a relevant Scrutiny Review Panel are considered.

5. MEETING FREQUENCY AND FORMAT

- 5.1 The intention is that OSC shall hold 6 scheduled meetings each year. One meeting, at the start of the civic year, shall agree the annual work programme of the OSC. One meeting, in January, shall consider the budget scrutiny reports from each Scrutiny Review Panel. The remaining meetings shall undertake the work programme and consider the reports from the Scrutiny Review Panels.
- 5.2 An extraordinary meeting of the OSC may be called in accordance with the Council's Constitution (Part 4 Section G).
- 5.3 The agenda and papers for OSC shall be circulated to all members and relevant partners at least 5 clear days before the meeting.
- 5.4 There shall be a standing item on OSC meeting agendas to receive feedback from Area Committees. Area Committee Chairs shall be able to attend OSC meetings, and ask questions.
- 5.5 Members of the Council may Call In a decision of the Executive, or any Key Decision made under delegated powers, within 5 working days of the decision being made. The full procedure is given in the Council's Constitution (Part 4 Section H).
- 5.6 Pre-decision scrutiny on forthcoming Cabinet decisions shall only be undertaken at scheduled OSC meetings, in adherence with the Council's Forward Plan.

Scrutiny Review Panels

- 5.7 It is intended that each Scrutiny Review Panel shall hold 4 scheduled meetings each year.
- 5.8 An extraordinary meeting of a Scrutiny Review Panel may be called in accordance with the Council's Constitution (Part 4 Section G).
- 5.9 The agenda and papers for Scrutiny Review Panels shall be circulated to all members and relevant partners at least 5 clear days before the meeting.

6. PROCESS FOR CABINET INVOLVEMENT

- 6.1 The OSC shall develop recommendations for arrangements to focus its resources and time available on effective scrutiny of the Cabinet, within the guidance of this protocol. It is not intended that this will include submitting written questions to Cabinet members, in advance of an OSC meeting. The recommended arrangements shall be jointly discussed with the Cabinet prior to the first meeting of OSC.
- 6.2 The Leader of the Council and Chief Executive shall be invited to OSC once a year, at the meeting when the Committee's work programme is set. This shall be an opportunity to jointly discuss the Council's priorities for the next year.
- 6.3 The Leader/ Cabinet Member attending an OSC or Scrutiny Review Panel meeting may be accompanied and assisted by any service officers they consider necessary. The Member may invite an officer attending to answer a question on their behalf.

7. THE OSC WORK PROGRAMME

- 7.1 The Council's Policy, Intelligence and Partnerships Unit shall coordinate the work programme of the OSC at the beginning of each civic year.
- 7.2 Any partner, member or service user may suggest an item for scrutiny. The OSC shall have regard to all such suggestions when they decide their work programme.
- 7.3 The OSC and Scrutiny Review Panels are able to request reports from the following areas to enable its scrutiny role, which shall be identified in the OSC's work programme:
 - (i) **Performance Reports;**
 - (ii) **One off reports** on matters of national or local interest or concern;
 - (iii) Issues arising out of **internal and external assessment;**
 - (iv) Issues on which the Cabinet or officers would like **the Committee's views or support;**
 - (v) Reports on **strategies and policies** under development;
 - (vi) **Progress reports** on implementing previous scrutiny recommendations accepted by the Cabinet or appropriate Executive body.
- 7.4 In deciding their work programme for the year, the OSC and Scrutiny Review Panels shall determine how partnership bodies shall be scrutinised within the boundaries of scheduled meetings.

8. BUDGET SCRUTINY REVIEW

- 8.1 The budget shall be scrutinised by each Scrutiny Review Panel, in their respective areas. Their reports shall go to the OSC for approval. The areas of the budget which are not covered by the Scrutiny Review Panels shall be considered by the main OSC.
- 8.2 A lead OSC member from the largest opposition group shall be responsible for the co-ordination of the Budget Scrutiny process and recommendations made by respective Scrutiny Review Panels relating to the budget.
- 8.3 To allow the OSC to scrutinise the budget in advance of it formally being set and convey those recommendations to the Cabinet, the following timescale is suggested:
- **Scrutiny Review Panel Meetings: May to November**
Each Scrutiny Review Panel shall undertake budget scrutiny in their respective areas, to be overseen by the lead member referred to in paragraph 9.2. Between May and November, this shall involve scrutinising the 3-year Medium Term Financial Plan approved at the budget-setting full Council meeting in February.
 - **Cabinet report on the new 3-year Medium Term Financial Plan to members of the OSC: December**
The Cabinet shall release their report on the new 3-year Medium Term Financial Plan to members of the OSC, following their meeting to agree the proposals in December.
 - **Scrutiny Review Panel Meetings: January**
Overseen by the lead member referred to in paragraph 9.2, each Scrutiny Review Panel shall hold a meeting following the release of the December Cabinet report on the new 3-year Medium Term Financial Plan. Each Panel shall consider the proposals in this report, for their respective areas, in addition to their budget scrutiny already carried out. The Scrutiny Review Panels may request that the Cabinet Member for Finance and Sustainability and/or Senior Officers attend these meetings to answer questions.
 - **OSC Meeting: January**
Each Scrutiny Review Panel shall submit their final budget scrutiny report to the OSC meeting in January containing their recommendations/proposal in respect of the budget for ratification by the OSC.
 - **Cabinet Meeting: February**
The recommendations from the Budget Scrutiny process, ratified by the OSC, shall be fed back to Cabinet. As part of the budget setting process, the Cabinet will clearly set out its response to the recommendations/proposals made by the OSC in relation to the budget.

APPENIX C: Overview & Scrutiny Remits and Membership 2020/21

Scrutiny Body	Areas of Responsibility	Cabinet Links
<p>Overview & Scrutiny Committee Cllrs Ahmet (Chair), Connor (Vice Chair), Dogan, Gordon, Moyeed</p> <p>The Committee shall also comprise statutory education representatives, who shall have voting rights solely on education matters</p>	Brexit Preparedness Communications; Corporate Governance; Corporate Policy and Strategy; Corporate Recruitment Council Performance; Covid-19: Resilience, Recovery and Renewal External Partnerships; Insourcing Policy and Delivery	<p style="text-align: center;">Cllr Ejiofor Leader of the Council</p>
	Council HR and Staff Well-Being Electoral Registration and Electoral Services Emergency Planning; Fairness Commission Implementation; Information Management; IT and Digital Transformation; Licensing and Regulatory Services	<p style="text-align: center;">Cllr White Cabinet Member for Planning and Corporate Services</p>
	Accommodation Strategy Council Finances, Budget and MTFS; Capital Strategy; Commercial Partnerships; Council Finances; Council Tax Policy; Property, including Commercial Portfolio	<p style="text-align: center;">Cllr Adje Cabinet Member for Finance and Strategic Regeneration</p>
	Community Cohesion, Outreach and Resilience; Culture and Libraries; Voluntary and Community Sector and Community; Buildings	<p style="text-align: center;">Cllr Mark Blake Cabinet Member for Communities</p>
	Adult Learning, Training and Skills; Business Engagement;	<p style="text-align: center;">Cllr Gideon Bull</p>

Scrutiny Body	Areas of Responsibility	Cabinet Links
	Commissioning Strategy Community Wealth Building Local Economic Growth; Procurement SME Business Development Tackling Unemployment and Worklessness Town Centre Management and High Street Strategy	Cabinet Member for Local Investment and Economic Growth
	Ceremonial & Commemorative Assets Customer Services Customer First Transformation Programme Revenue & benefits and ethical debt policy	Cllr Seema Chandwani Cabinet Member for Street Management and Neighbourhoods
	Cross cutting, significant or high profile issues; Matters outside the remit of individual panels	To be determined according to issue
Adults & Health Scrutiny Panel Cllrs Connor (Chair), Berryman, Brabazon, Da Costa, Peacock and Stone	Adult Social Care; Connected Communities; Health and Social Care Integration; Food Security; Mental Health and Well-Being; Public Health; Refugee and Migrant Support; Safeguarding Adults; Services for Adults with Disabilities and Additional Needs; Violence Against Women and Girls (VAWG) Prevention.	Cllr James Cabinet Member for Adults and Health
Children & Young People Scrutiny Panel Cllrs Dogan (Chair), Carlin, Chiriyankandath, Dixon, Palmer, Stennett and Weston plus the	Adoption and Fostering; Early Years and Child Care; Looked-after Children and Care Leavers; Safeguarding Children; Schools and Education;	Cllr Amin Cabinet Member for Children, Education and Families

Scrutiny Body	Areas of Responsibility	Cabinet Links
statutory education representatives of OSC	Services for Children with Disabilities and Additional Needs; 16-19 Education.	
	Child and Adolescent Mental Health Services (CAMHS)	Cllr James Cabinet Member for Adults and Health
	Youth Justice; Youth Services	Cllr Mark Blake Cabinet Member for Communities

Environment & Community Safety Scrutiny Panel Cllr Moyeed (Chair), B. Blake, Carlin, Davies, Emery, Hakata and Ogiehor	Air Quality; Biodiversity and Trees; Carbon Management and Zero 50; Leisure; Parks and Open Spaces; Renewable Energy; Sustainability	Cllr Hearn Cabinet Member for Climate Change, Equalities and Leisure
	Parking and Parking Transformation; Street Scene Improvement and the Public Realm; Waste Management Strategy	Cllr Seema Chandwani Cabinet Member for Transformation and Public Realm Investment
	Liveable Neighbourhoods; Strategic Transport	Cllr White Cabinet Member for Planning and Corporate Services
	Community Safety and Police Engagement; Prevent Programme; Tackling Anti-Social Behaviour;	Cllr Mark Blake Cabinet Member for Communities and Equalities
Housing & Regeneration Scrutiny Panel Cllr Gordon (Chair), Barnes, Brabazon, Diakides, Gunes, Hare and Say	Building Regulations; Empty Homes Policy Implementation; Estate Renewal and Resident Engagement; Health and Safety Issues Related to Housing Stock (inc Hackitt Review); Homelessness and Rough Sleeping; Housing Investment Programme; Housing Strategy and Development; Landlord Licensing and Enforcement; Partnerships with Homes for Haringey & Social Landlords; Private Rented Sector Engagement	Cllr Ibrahim Cabinet Member for Housing and Estate Renewal
	London Plan and NPPF Consultation; Planning Enforcement; Planning Policy and Delivery; S106/CIL Policy	Cllr White Cabinet Member for Planning and Corporate Services

	High Road West and Love Lane Redevelopment; Tottenham Regeneration; Wood Green Regeneration	Cllr Adje Cabinet Member for Strategic Regeneration
If there is any overlap between the business of the Panels, it is the responsibility of the OSC to resolve the issue. Areas which are not covered by the 4 standing Scrutiny Panels shall be the responsibility of the main OSC.		

This page is intentionally left blank

Report for: Environment and Community Safety Scrutiny Panel – 3 November

Title: Appointment of Non Voting Co-opted Member

Report authorised by: Ayshe Simsek, Democratic Services and Scrutiny Manager

Lead Officer: Philip Slawther, Principal Committee Cordinator, 020 8489 2957
philip.slawther2@haringey.gov.uk

Ward(s) affected: All

Report for Key/ Non Key Decision: N/A

1. Describe the issue under consideration

1.1 The report seeks formal approval of the re-appointment of a non voting co-opted Member to the Panel.

2. Cabinet Member Introduction

N/A

3. Recommendations

3.1 That a representative from Haringey Association of Neighbourhood Watches be appointed as a non voting co-opted Member of the Panel for the 2020/21Municipal Year;

4. Reasons for decision

4.1 As outlined in the scrutiny protocol, each of the standing scrutiny panels have the power to appoint up to three non voting co-opted Members to assist them with their work.

5. Alternative options considered

5.1 The Panel could decide not to appoint any non voting co-opted Members or, alternatively, could decide to appoint two or three co-optees.

6. Background information

6.1 The Local Government Act 2000 made provision for the co-option of non-elected members to Overview and Scrutiny to bring additional expertise and skills to scrutiny work and to increase public engagement with scrutiny.

6.2 Within the current structure of scrutiny in Haringey, there is one overarching Overview and Scrutiny Committee and four advisory panels, these being:

➤ Adults and Health

- Children and Young People
- Environment and Community Safety
- Housing and Regeneration

6.3 The Overview and Scrutiny Committee consists of 5 non executive members and includes Haringey's statutory education representatives, who have voting rights solely on education matters.

6.4 Scrutiny panels are chaired by a Member of the Overview and Scrutiny Committee. The membership of each panel consists of between 3 and 7 non executive members and is politically proportional as far as possible. The membership of the Children and Young People's Scrutiny Panel also includes the statutory education representatives of the Overview and Scrutiny Committee.

6.5 In addition, each scrutiny panel is entitled to appoint up to three non-voting co-optees to assist scrutiny with its work. The terms of reference/arrangements for Overview and Scrutiny are set out in Part 2 (Article 6), Part 3 (Section B) and Part 4 (Section 6) of the Council's Constitution. Further information can be found via the link below:

<http://www.haringey.gov.uk/local-democracy/about-council/council-constitution>

6.6 By bringing a diverse spectrum of experience and adding a different perspective to many items, non voting co-optees are expected to add value to scrutiny by performing the following roles:

- To act as a non-party political voice for those who live and/or work in Haringey.
- To bring specialist knowledge and/or skills to the Overview and Scrutiny process and to bring an element of external challenge by representing the public.
- To establish good relations with members, officers and co-optees.
- To abide by the relevant sections of the Council's Constitution in terms of the rules and procedures for Overview and Scrutiny.

6.7 It is expected that non voting co-optees will:

- Attend formal meetings of the Panel, which are usually held in the evening.
- Attend additional meetings and evidence gathering sessions such as site visits.
- Prepare for meetings by reading the agenda papers and additional information to familiarise themselves with the issues being scrutinised.

- Prior to meetings consider questions they may wish to put to Cabinet Members, officers and external witnesses.
- Help the Panel to make practical suggestions for improvements to services.
- Assist in the preparation of reports and the formulation of recommendations.
- Contribute to the development of the annual scrutiny work programme.
- Keep abreast of key issues for the authority and bear these in mind when scrutinising services and making recommendations for improvement.

6.8 A key aspect of the Environment and Community Safety Scrutiny Panel's work concerns community safety and Haringey Association of Neighbourhood Watches are a key local organisation with a role in this. They are therefore considered well placed to assist the Panel in its work. They have also previously been represented on a co-opted basis on scrutiny panels with a role in community safety and provided valuable input on relevant areas.

7 Statutory Officers comments (Chief Finance Officer (including procurement), Assistant Director of Corporate Governance, Equalities)

Finance and Procurement

7.1 There will be no additional costs to the Council as a result of this decision.

Legal

7.2 The Assistant Director of Corporate Governance has been consulted in the preparation of this report. Part 4 Section G (3.1) of the Overview and Scrutiny Procedure Rules in the Constitution permits the Panel to appoint up to three people as non-voting co-optees.

7.3 The co-optee is not entitled to vote on recommendations before the Panel. Therefore, the co-optee is not bound by the Council's Code of Conduct (in Part 5 Section A of the Constitution) that includes the registration and declaration of interest. However, the co-optee should be required to comply with relevant parts of the General Obligations of the Code (in Paragraph 3) when attending the meetings and conducting the business of the Panel.

Equality

7.6 The Council has a public sector equality duty under the Equalities Act (2010) to have due regard to:

- Tackle discrimination and victimisation of persons that share the characteristics protected under S4 of the Act. These include the characteristics of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex (formerly gender) and sexual orientation;
- Advance equality of opportunity between people who share those protected characteristics and people who do not;

- Foster good relations between people who share those characteristics and people who do not.

8.7 The proposals outlined in this report relate to the membership of the Environment and Community Safety Scrutiny Panel and carry no direct implications for the Council's general equality duty.

8 Use of Appendices

None.

9 Local Government (Access to Information) Act 1985

Report for: Environment and Community Safety Scrutiny Panel – 3 November

Title: **Update on Single Use Plastics**

Report authorised by: Stephen McDonnell, Director of Environment & Neighbourhoods

Lead Officer: Zoe Robertson, Head of Place 020 8489 2223
zoe.robertson@haringey.gov.uk

Ward(s) affected: All

Report for Key/ Non Key Decision: N/A

1. Describe the issue under consideration

1.1 The report provides an update to the Scrutiny Panel on the development of a Single Use Plastics Policy and the accompanying action plan.

2. Cabinet Member Introduction

N/A

3. Recommendations

3.1 That the information contained in the report be noted.

4. Background Information

4.1 In September 2020, the Cabinet approved the adoption of the council's Single Use Plastic (SUP) policy and action plans – one action plan for the council and one for the wider borough.

4.2 Responsibility for monitoring the action plans has now moved across to the Place Priority Board, with responsibility for completing the individual actions remaining with the relevant services.

5. Single Use Plastics Update.

5.1 As reported to Scrutiny previously, a good deal of work has already taken place on delivering the action plans. The Action Plans are attached to this report as appendices, with each action including a commentary update position for October 2020.

5.2 It is inevitable that some of the actions, particularly those related to our own offices, haven't been able to progress during the Covid pandemic response. Where this is applicable this has been indicated in the action plan updates. These actions will resume once the workforce returns to the council offices.

5.3 Recent activity delivered in the Action Plans include:

- Our Procurement guidelines now include Single Use Plastics requirements as part of the Social Value Toolkit;
- Haringey branded reusable coffee cups have been purchased and will be sold at the podium café in River Park House once a new café operator is set up;
- Milk delivery in glass bottles will be piloted as part of the 'Team Day' offer, once the Covid situation allows for this to take place;
- Parking have implemented bio-degradable bags for parking tickets, reducing plastic packaging;
- The Events Team are preparing a 'Go Green' guide to making outdoor events more sustainable – ready for launch next spring, subject to Covid restrictions;
- Council staff and volunteers at next year's events in Parks will be provided with reusable water bottles and a refill station, subject to Covid restrictions being lifted;
- Take-away businesses have been emailed with an information leaflet on SUPs including advice on how to reduce single use plastics.
- A web page has been set up giving residents information on how to get involved and organise litter picking or other conservation efforts. See <https://www.haringey.gov.uk/environment-and-waste/street-cleansing/get-involved>

5.4 A consequence of the Covid pandemic has been the rise in use of SUPs, particularly for personal protective equipment (PPE) such as disposable face masks and plastic gloves. Single use, disposable PPE items are not recyclable and must be disposed of with general waste. As such, they will be taken to the energy from waste plant at Edmonton. Further information on safe disposal of PPE waste is available on the government website [here](#). There has also been a London campaign on encouraging the use of reusable masks including a guide on how to make face masks at home– see more [here](#).

6. Next Steps and Key Dates

- November 2020: Update to be presented to Place Priority Board.

7. Use of Appendices

Appendix 1: Single Use Plastics - Council Action Plan.

Appendix 2: Single Use Plastics - Borough Action Plan.

Haringey Council

Single-Use Plastics (SUP) Policy

What are single-use-plastics (SUP)?

- The Institute for European Environmental Policy defines an SUP as: ‘any disposable plastic item which is designed to be used only once.’

Examples include - containers, wet-wipes, straws, bottles and carrier bags. Often many products have SUP lining too – such as disposable coffee cups and many takeaway food containers.

Plastic waste is one of the greatest environmental challenges facing the world today.

The UK government estimates that there are currently more than 150 million tonnes of plastic in the world’s oceans and 100,000 sea mammals and one million birds die each year from eating or becoming entangled in plastic waste. In the UK we consume an estimated 38.5 million single use plastic bottles every single day – with only 60% of these being recycled. Over 700,000 end up being littered every day, with many that will end up in the ocean and harming wildlife, our natural environment and the planet.

Haringey Council, as a large employer and procurer of goods and services, is well placed to help tackle the issue of Single Use Plastics. Our priority is to tackle the unnecessary use of SUPs across our own services and in our buildings. This will be done by both encouraging our staff to modify their behaviours and by changing our own practices around purchasing and procurement.

This policy supports the ambition set out in the Borough Plan, specifically Place Priority Objective 10 – a cleaner, accessible, and attractive place. This objective targets waste minimisation, which this policy will help achieve through reducing the consumption of SUPs.

Our Vision:

To reduce the consumption of single use plastics across the Council and its services. Becoming a London leader in best practice for SUP reduction. Achieving this by using education, awareness, and behaviour change principles as well as improving our own supply chains, influencing our partners and rethinking our practices.

Our objectives:

- 1) Work to eliminate the avoidable use of SUPs across Council offices
- 2) Work in partnership with schools to eliminate avoidable SUPs
- 3) Audit the organisation to assess all of the Council’s commercial and service uses of SUPs and develop solutions
- 4) Improve procurement practices to reflect the commitment to reducing SUPs in Haringey

This action plan accompanies the SUP Council Policy. It lays out all of the actions already completed, actions that are ongoing, and future actions planned for the Council. Each action is matched up to the specific objective that it helps achieve from the policy.

Objective 1: Work to eliminate the avoidable use of SUPs across our offices and workforce.

- a) **Action:** Give out reusable coffee cups to new members of staff and encourage them to use these instead of buying coffee in disposable cups.
- **Time frame:** Completed on 13.01.20.
 - **Funding:** HR
 - **Lead officer(s):** HR - Gemma Villalobos, Yiota Nicola and Sophia Johnson.
 - **Update Oct 20:** Reusable coffee cups are provided to new members of staff who attend Corporate Induction. Due to Covid pandemic, Corporate Induction is run virtually, we have not been able to continue providing cups at induction.
- b) **Action:** The Council will no longer order plastic cups for water dispensers. Once current stock runs out, these will be replaced with alternatives. This will save 85,000 plastic cups in 2020.
- **Time frame:** By September 2020.
 - **Funding:** Existing budgets in Facilities Management.
 - **Lead officer(s)** Operational Facilities Management – Darren Butterfield
 - **Update Oct 20:** Current stock are still being used due to reduction of visitors to buildings. No new SUP cups are currently being purchased. Alternative options have been found and are going through the process to confirm they can be fully recycled via our current office recycling collections.
- c) **Action:** The Council will use reusable receptacles in its civic buildings to replace SUP cups.
- **Time frame:** Upon reopening Council Buildings.
 - **Funding:** Existing budgets in Facilities Management.
 - **Lead officer(s):** Operational Facilities Management - Darren Butterfield
 - **Update Oct 20:** This will be risked assessed to ensure suitable receptables can be used for the type of building use and Environment. Glasses were introduced at the Civic Centre before it closed. Glass would not be suitable in a customer care service area and these areas would use recyclable cups.
- d) **Action:** George Meehan House has swapped out plastic stirrers, lids, cups, individual milk containers and cutlery for non-plastic alternatives. They have also banned the use of confetti cannons and artificial confetti. Reducing SUP consumption at events such as citizenship ceremonies and weddings.
- **Time frame:** Completed.
 - **Funding:** None needed.
 - **Lead officer(s):** Staff Waste Reduction Network – Paul Oram, Aaron Scorse and Alison Woodcraft
 - **Update Oct 20:** This was completed last year, no new updates.

- e) **Action:** Develop and support the Staff Waste Reduction Network. This staff run network will work on waste and plastic reduction goals and help with communications.
- **Time frame:** Completed.
 - **Funding:** None needed.
 - **Lead officer(s):** Staff Waste Reduction Network with support from all services – Paul Oram, Aaron Scorse and Alison Woodcraft
 - **Update Oct 20:** The network is still running, but activity has scaled back with the majority of the workforce being at home during the pandemic.
- f) **Action:** Develop an on-line advice page to encourage staff to reduce the amount of SUP while working from home.
- **Time frame:** By Autumn 2020.
 - **Funding:** Officer time.
 - **Lead officer(s):** Staff Waste Reduction Network, with advice from Waste Services (as a high number of staff are borough residents) – Paul Oram, Aaron Scorse and Alison Woodcraft
 - **Update Oct 20:** In progress.
- g) **Action:** Recycling bins at back of RPH have been locked. This has reduced contamination, meaning the Council can recycle more waste and reduce costs in waste disposal.
- **Time frame:** Completed.
 - **Funding:** No costs.
 - **Lead officer(s):** Operational Facilities Management – Darren Butterfield
 - **Update Oct 20:** Completed
- h) **Actions:** Closed loop recycling will be used for coffee machines in our Civic buildings, so that all coffee pods are captured and recycled.
- **Time frame:** Upon reopening Council Buildings.
 - **Funding:** No costs.
 - **Lead officer(s):** Operational Facilities Management – Darren Butterfield
 - **Update Oct 20:** This was set up with the coffee machine supplier. Coffee machine lease has ended and is being returned whilst the Civic Centre building is closed.
- i) **Action:** All new members of staff to be given induction information setting out the SUP policy and offering tips about how to avoid SUP waste.
- **Time frame:** Starting in 2020.
 - **Funding:** No costs.
 - **Lead officer(s):** HR - Gemma Villalobos and Yiota Nicola.
 - **Update Oct 20:** Staff induction is currently running virtually. Will be progressed once staff are back in the office again.

- j) **Action:** River Park House podium café introduced 10p charges for disposable coffee cups and salad pots.
- **Time frame:** Upon reopening Council Buildings.
 - **Funding:** No costs.
 - **Lead officer(s):** Café staff / Carbon Management – café staff / Joe Baker
 - **Update Oct 20:** New operator of the Café will be procured. The new operator will be expected to charge for disposable cups.
- k) **Action:** Haringey branded reusable coffee cups sold at the podium café in River Park House. Encouraging people to stop using disposable cups.
- **Time frame:** Brought ready to use upon reopening Council Buildings.
 - **Funding:** Carbon Management.
 - **Lead officer(s):** Carbon Management - Joe Baker
 - **Update Oct 20:** Cups have been brought and waiting to be handed to the new café operator.
- l) **Action:** Food waste bins will be trialled in River Park House. To reduce contamination of recycling and reduce waste.
- **Time frame:** Trial within 3 months of return to office.
 - **Funding:** Existing waste budgets.
 - **Lead officer(s):** Waste Services and the Staff Waste Reduction Network – Nathan Vear
 - **Update Oct 20:** Not yet confirmed because of Covid-related restrictions and with offices either being shut down or operating with reduced capacity.
- m) **Action:** Run a campaign with MochaDifference to introduce a coffee cup recycling scheme and increase uptake of reusable cups in River Park House.
- **Time frame:** Starting in 2021.
 - **Funding:** No costs.
 - **Lead officer(s):** Waste Reduction Network in partnership with London Energy – Paul Oram, Aaron Scorse and Alison Woodcraft.
 - **Update Oct 20:** This will take place once there is a significant shift back to office working e.g. after April 2021 at the earliest.
- n) **Action:** investigate a milk delivery service (in glass bottles) to Alexandra House and River Park House. To reduce staff's consumption of SUPs.
- **Time frame:** Not yet confirmed due to COVID and offices are shut down.
 - **Funding:** TBC
 - **Lead officer(s):** Future Ways of Working – Accommodation – Beth Kay
 - **Update Oct 20:** To be piloted in new Team Day space as part of the proposed Team Day “offer”, start date not yet confirmed due to COVID.

- o) Action:** Increasing recycling rates across Council buildings.
- **Time frame:** Not yet confirmed due to COVID and offices are shut down.
 - **Funding:** Existing budgets.
 - **Lead officer(s):** Staff Waste Reduction Network / Operational Facilities Management / Waste Services – Beth Kay/ Darren Butterfield/ Nathan Vear
 - **Update Oct 20:** Not yet confirmed due to Covid related restrictions and with offices being either shut down or operating with reduced capacity.
- p) Action:** Highways will implement bio-degradable bags (glassine and kraft paper) when issuing parking tickets, replacing plastic packaging.
- **Time frame:** Completed.
 - **Funding:** Existing budgets - saving.
 - **Lead officer(s):** Parking – Ben Jackson
 - **Update Oct 20:** Parking Enforcement have introduced PCN bags made from degradable substrates. The substrate for the face is glassine paper. It starts from 100% sustainably managed forests and is 100% degradable and recyclable. The reverse of the bag and the release paper are made of kraft paper which is 100% biodegradable and is natural chlorine free product. The only part of this product not biodegradable is the reverse adhesive which is a waterproof hot melt solvent. This though, can go through the recycling procedure

Objective 2: Work in partnership with schools to eliminate avoidable SUPs

- a) Action:** North London Waste Authority (NLWA) delivered waste reduction, plastics, and recycling lessons, workshops, and assemblies at two Haringey schools.
- **Time frame:** TBC – if schools are able to support this with social distancing measures.
 - **Funding:** NLWA.
 - **Lead officer(s):** NLWA - Waste prevention officers – Nathan Vear
 - **Update Oct 20:** Due to Covid-related operating measures, schools are not currently able to receive visitors. Discussions are ongoing with NLWA about their support to schools.
- b) Action:** Encourage schools to sign up to the Surfers Against Sewage Plastic Free Schools Pledge. This monitors and track progress when schools make the Surfers Against Sewage plastic free schools pledge.
- **Time frame:** Spring Term 2021.
 - **Funding:** No direct cost.
 - **Lead officer(s):** Waste Services / NLWA / Education / Schools – Nathan Vear

- **Update Oct 20:** No activity has taken place due to operational constraints and because of capacity in schools. The activity needed for delivery will be reviewed in Q4.

c) Action: Create a section on the website for Plastic Free Schools. Have advice, guidance and share best practice.

- **Time frame:** 2021.
- **Funding:** No direct cost.
- **Lead officer(s):** NLWA - Waste prevention officers – Nathan Vear
- **Update Oct 20:** Planned for Spring Term 2020/21.

d) Action: Encourage schools to sign up to the Eco Schools Keep Britain Tidy scheme and work towards the Silver Award and Green Flag.

- **Time frame:** 2021.
- **Funding:** No direct cost.
- **Lead officer(s):** NLWA - Waste prevention officers – Nathan Vear
- **Update Oct 20:** Discussions with NLWA planned for November to determine current capacity and resource availability.

e) Action: Advertise the Wastebuster plastic reduction resources to schools.

- **Time frame:** 2021.
- **Funding:** No direct cost.
- **Lead officer(s):** NLWA - Waste prevention officers / Waste Services – Nathan Vear
- **Update Oct 20:** Planned for Spring Term 2020/21.

Objective 3: Audit the Council to assess all of our commercial and service uses of SUPs and come up with solutions.

a) Action: Annual review of waste streams managed by the Staff Waste Reduction Network. Identifying areas for plastic and waste reduction in service areas and buildings. This will identify new ways to tackle SUPs across the organisation.

- **Time frame:** September 2020.
- **Funding:** No costs.
- **Lead officer(s):** Staff Waste Reduction Network / Waste Services / Operational Facilities Management – Nathan Vear, Paul Oram, Alison Woodcraft and Aaron Scorse
- **Update Oct 20:** First annual audit took place in April 2020, next audit would be due April 2021.

- b) Action:** Advertise results from the audit to encourage behaviour change.
- **Time frame:** 2020.
 - **Funding:** Case by Case.
 - **Lead officer(s):** Staff Waste Reduction Network – Paul Oram, Alison Woodcraft and Aaron Scorse.
 - **Update Oct 20:** Results were presented at Place Board with discussion of ideas to take forward. Due to large scale working from home, many of the findings are not relevant at the moment.

Objective 4: Improve our procurement practices to reflect our commitment to reducing SUPs in Haringey.

- a) Action:** New guidelines on SUPs and procurement are being developed as part of the Social Value Toolkit. These will be shared as best practice for all procurement projects across the Council to reduce the amount of single use plastic brought by the Council, both directly or as a result of materials purchased and wrapping.
- Time frame: By Summer 2021.
 - Funding: Strategic procurement costs within contracts.
 - Lead officer(s): Procurement Service – David Pridmore
 - **Update Oct 20:** This is now a requirement as part of our social value evaluations.
- b) Action:** Monitor the SUP procurement practices and publish our performance in the Waste - Recycling and Reduction Plan of the Council.
- **Time frame:** By 2022.
 - **Funding:** Within existing budgets.
 - **Lead officer(s):** Procurement Services - Nathan Vear/ David Pridmore
 - **Update Oct 20:** This will be incorporated into the Reduction and Recycling Plan when it is next revised.

This page is intentionally left blank

The London Borough of Haringey

Single-Use Plastics (SUP) Policy

What are single-use-plastics (SUP)?

- The Institute for European Environmental Policy defines a SUP as: ‘any disposable plastic item which is designed to be used only once.’

Examples include - containers, wet-wipes, straws, bottles and carrier bags. Often many products have SUP lining too – such as disposable coffee cups and many takeaway food containers.

Plastic waste is one of the greatest environmental challenges facing the world today.

The UK government estimates that there are currently more than 150 million tonnes of plastic in the world’s oceans and 100,000 sea mammals and one million birds die each year from eating or becoming entangled in plastic waste. In the UK we consume an estimated 38.5 million single use plastic bottles every single day – with only 60% of these being recycled. Over 700,000 end up being littered every day, with many that will end up in the ocean and harming wildlife, our natural environment and the planet.

Haringey Council is well placed given its Leadership role within the community to work with organisations and individuals within Haringey to make changes across the borough.

This policy supports the ambition set out in the Borough Plan, specifically Place Priority Objective 10 – a cleaner, accessible, and attractive place. These objectives target waste minimisation, which this policy will help achieve through reducing the consumption of SUPs.

Our Vision:

To reduce the consumption of single use plastics by residents, event organisers and businesses in Haringey. By using education, awareness, and behaviour change principles as well as using the Council’s experience of tackling SUPs as guidance.

Our objectives:

- 1) Partner with event organisers to eliminate avoidable SUPs at events held on Council land and share best practice more widely
- 2) Collaborate with the GLA and other partners to improve access to free drinking water across the borough
- 3) Work alongside businesses, voluntary organisations and other partners in the borough to support and incentivise moves away from SUPs

This Action Plan accompanies the SUP Borough Policy Objectives. It lays out all of the actions already completed, and planned. Each action is matched to a specific objective from the policy.

Objective 1: Partner with event organisers to eliminate avoidable SUPs at events held on Council land and share best practice more widely

- a) **Action:** All past event organisers have been sent a survey to determine what SUPs they use. Incorporate this feedback and best practise to reduce the use of SUP in events.
- **Time frame:** Survey - February 2020, policies in place for 2021.
 - **Funding:** No costs.
 - **Lead officer(s):** Events Team – Sarah Jones
 - **Update Oct 20:** This was completed and feedback fed into the new 'Go Green' – guide to making outdoor events more sustainable. This will be launched in Spring 2021 (subject to Covid restrictions).
- b) **Action:** Deliver refill station(s) and at small and medium events (2,000 or fewer attendees) to reduce bottled water consumption.
- **Time frame:** 2022.
 - **Funding:** Parks.
 - **Lead officer(s):** Events Team – Sarah Jones
 - **Update Oct 20:** Budgets impacted by Covid. Will be in place for 2022 events season (subject to the lifting of Covid restrictions).
- c) **Action:** To revise Events Management Plans to create more stringent criteria for event organisers on Haringey lands. This will cover sustainability and SUPs.
- **Time frame:** 2021.
 - **Funding:** Events management.
 - **Lead officer(s):** Events Team – Sarah Jones
 - **Update Oct 20:** We will continue to work with event organisers going into 2021 and beyond to identify and advise where they could improve their sustainability (subject to the lifting of Covid restrictions).
- d) **Action:** For small and medium events (less than 2,000 attendees) new advice will be given to organisers giving them guidance on how to reduce waste and SUPs. This advice will also be uploaded to the website.
- **Time frame:** End of 2021.
 - **Funding:** No costs.
 - **Lead officer(s):** Events Team – Sarah Jones
 - **Update Oct 20:** As above in section a – The new 'Go Green' - guide to making outdoor events more sustainable will be launched in 2021 (subject to the lifting of Covid restrictions).
- e) **Action:** Council staff and volunteers at large events will be provided with reusable water bottles and a refill station that can be used by the volunteers and the police.
- **Time frame:** June 2021.
 - **Funding:** Parks and Events
 - **Lead officer(s):** Events Team – Sarah Jones
 - **Update Oct 20:** This will be implemented for 2021 events (subject to Covid restrictions being lifted). We will provide staff and volunteers with reusable water bottles and a identify a refill station.

f) **Action:** Reduce the use of laminated signage in Parks.

- **Time frame:** 2022.
- **Funding:** No cost.
- **Lead officer(s):** Parks and Events service – Simon Farrow
- **Update Oct 20:** Where lead-in times and budgets allow, we will look at sourcing signage using more sustainable products, reusing signage etc. Although while there is currently no alternative to laminating short-term, emergency signage this will still be used but kept to a minimum.

g) **Action:** Reduce the use of SUPs for staff on event days. Using insulated milk jugs, wooden stirrers, etc.

- **Time frame:** 2021.
- **Funding:** Events.
- **Lead officer(s):** Events Team – Sarah Jones
- **Update Oct 20:** This will be implemented for 2021 events (subject to Covid restrictions being lifted). We will provide staff and volunteers with reusable water bottles, and procure sustainable products such as recyclable cups, stirrers etc.

Objective 2: Collaborate with the GLA and other partners to improve access to free water across the borough

a) **Action:** Haringey have applied with the GLA for the installation of up to 5 water fountains across the borough.

- **Time frame:** Applications sent February 2020. Delayed due to COVID.
- **Funding:** The GLA / Thames Water
- **Lead officer(s):** Carbon Management and Highways – Joe Baker & Peter Boddy
- **Update Oct 20:** Project paused to COVID.

b) **Action:** To work with café operators in Council managed parks to offer free water refills or for the parks to have water fountains.

- **Time frame:** TBC.
- **Funding:** Parks / Thames Water / Café.
- **Lead officer(s):** Parks Service – Simon Farrow
- **Update Oct 20:** This is being addressed as part of the Parks and Green Spaces Strategy, and any actions related to this are likely to be implemented in late 2021.

c) **Action:** Public Health have set up a 'Refill' scheme in the borough, to get businesses to offer free water refills. Currently there are 78 refill stations in the borough.

- **Time frame:** 150 refill stations by 2021.
- **Funding:** No costs.

- **Lead officer(s):** Public Health – Marlene D’Aguilar.
- **Update Oct 20:** Limited progress due to Covid restrictions.

d) Action: Support and increase the number of businesses signed up to refill.org.

- **Time frame:** Ongoing.
- **Funding:** Ongoing.
- **Lead officer(s):** Public Health and Carbon Management – Joe Baker
- **Update Oct 20:** Project paused to COVID and reduced ability to undertake site visits.

Objective 3: Work alongside residents, businesses and partner organisations in the borough to support and incentivise moves away from SUPs

a) Action: Advertise how to reduce SUPs in the food industry to takeaways and restaurants.

- **Time frame:** April 2020.
- **Funding:** No cost.
- **Lead officer:** Environmental Protection – Gavin Douglas
- **Update Oct 20:** All take-away businesses who have provided us with an email address were sent an information leaflet with advice on how to reduce SUPs (Sept 20). Officers will also give advice when visiting take-away businesses during food inspections if appropriate e.g. if serious food safety infringements have not been found.

b) Action: A web page has been added to the Council website to advertise how residents can get involved and organise litter picking or other conservation efforts.

- **Time frame:** Completed.
- **Funding:** No costs.
- **Lead officer(s):** Waste Services – Nathan Vear
- **Update Oct 20:** This has been completed.

c) Action: Work to work with the business communities across the borough, such as “Plastic Free Crouch End,” and help them become accredited as a ‘low plastic zone’ by the North London Waste Authority (NLWA).

- **Time frame:** End of 2020.
- **Funding:** No costs.
- **Lead officer(s):** NLWA / Business Community – Nathan Vear
- **Update Oct 20:** Underway. Discussions with NLWA have begun to understand the accreditation process.

d) Action: Create a section for the Council website with advice for residents, businesses and partner organisations on how to reduce their waste, eliminate SUPs and save money by doing it, as well as signposting information related to Covid-19 on Personal Protective Equipment (PPE) and fabric face coverings / masks.

- **Time frame:** 2020-2021.
- **Funding:** No costs, officer time
- **Lead officer(s):** NLWA / Waste Services – Nathan Vear
- **Update Oct 20:** Initial planning underway, with resourcing to be tasked.

This page is intentionally left blank

Report for: Environment and Community Safety Panel 3rd November 2020

Title: Parks Performance Quarter 1 and 2 2020/21

**Report
authorised
by:**

Stephen McDonnell: Director of Environment & Neighbourhoods

Lead

Officer: Simon Farrow: Head of Parks and Leisure (Interim)

Ward(s)

affected: ALL

1. Introduction

1.1. This report for the panel provides an update for the panel on parks performance. The period covered includes the pandemic lockdown period through to the end of September 2020. The parks service monitors four specific indicators each month across a random selection of parks.

1. The four indicators cover:-

1. Percentage of parks whose overall appearance is good or excellent (a combination of indicators 2, 3, and 4 plus hard assets such as bins, benches, paths, signs, fencing, lighting etc)
2. Percentage of grass areas that are good or excellent
3. Percentage of shrub beds that are good or excellent
4. Percentage of areas judged good or excellent for hygiene (litter, bin emptying, graffiti).

1.2. Performance can be impacted by the seasons, prevailing weather conditions and staff resources available. Performance targets set in correlation to the resources available to achieve the set standard.

1.3. This year in particular hygiene performance was impacted by the increased usage of parks during lockdown and in the period between lockdown and the start of the school summer holidays.

1.4. As part of the development of the new parks and greenspaces strategy a new set of service standards and performance indicators are being developed.

2. Performance

2.1. The following quarterly performance was achieved across each indicator.

2.2. Overall Park Presentation – Target 70% Good or Excellent

- Quarter 1 – 57%
- Quarter 2 – 62%
- YTD – 59%

- Overall, under performing

2.3. Grass Cutting – Target 90% Good or Excellent

- Quarter 1 – 88%
- Quarter 2 – 92%
- YTD – 90%
- Overall performing on target

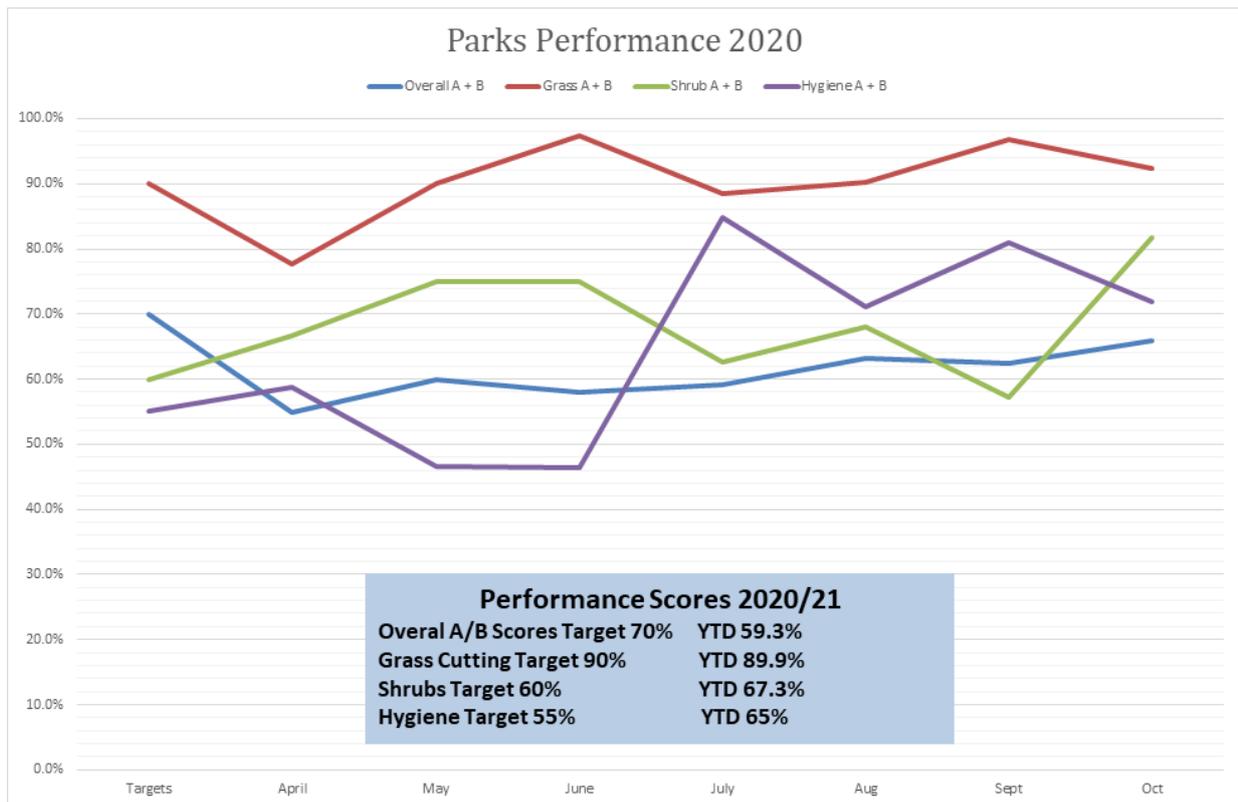
2.4. Shrub Beds – Target 60% Good or Excellent

- Quarter 1 – 72%
- Quarter 2 – 63%
- YTD – 67%
- Overall performing above target

2.5. Hygiene – Target 55% Good or Excellent

- Quarter 1 – 50%
- Quarter 2 – 79%
- YTD - 65%
- Overall performing above target

2.6. The follow graph shows the performance by month over the first two quarters of the year.



- 2.7. The graph shows that in terms of Overall Park Presentation this has consistently performed under target for both quarters. Primarily this because for most of this period (April to late July) many parks facilities were closed, including playgrounds, sports courts, outdoor gyms, café's and there was a lull in undertaking some hard landscaping repairs due to the COVID-19 restrictions. It is also the case that whilst good levels of staffing have been maintained throughout the initial six months of this financial year, around 15% of staff were shielding during this period and a smaller portion were periodically self-isolating this has impacted overall performance.
- 2.8. In addition, a significant amount of officer resource has been expended on closing down facilities, keeping them secured and then reopening. Alongside this the introduction of social distancing measures has used up further capacity. Not to mention ten weeks of daily patrols to remind the public not to gather, to refresh people on the rule changes and to keep people as safe as possible while they exercised or met up with friends and family. This function couldn't have been completed without the help of the council's Enforcement Team, redeployed Civil Enforcement Officers and the Police.
- 2.9. In terms of Grass cutting apart from a typical under performance in April as the grass cutting seasons gets underway the remaining performance has been on target or above.
- 2.10. For shrub beds the graph shows strong performance during quarter one, with a drop off in performance as the presence of more weeds and summer growth impacts the presentation of the shrub beds. Although performance falls under target in September to 57% there is a strong rebound in October as the summer / autumn maintenance visits are completed and performance rises to almost 82% against a 60% target.
- 2.11. Performance of the hygiene function has been the most challenging part of the service delivery during the COVID-19 Period. In the first part of lockdown when people were only allowed out for an hour a day there was little impact in terms of increased waste in parks. However, as lockdown eased, and the only place people could meet was outdoors this led to a significant rise in the waste being left in parks. At one point it was like every day the usage of parks was equivalent to an August bank holiday weekend, in terms of people and the waste they left behind. This increased rapidly when cafes / restaurants could open and started serving takeaways. Overall, the increase in waste in parks is calculated to be an increase of 70% of that removed from parks in 2019.
- 2.12. In response to 70% increase in waste and wanting to avoid adding extra staffing cost to the council budget, a social media and banner campaign was designed to alert people to the emerging issue and to encourage park users to either put their rubbish in a bin or take it home with them.

- 2.13. Parks are very weather dependent in terms of visitor numbers. A combination of more places opening up for people to go to and significant downturn in the prevailing weather conditions meant there was a noticeable drop in park users' numbers during the summer litter campaign period. Therefore, it is hard to tell if the campaign impacted litter levels or the change in the number of things for people to do or the change in the weather or a combination of all these factors kept litter within the capacity deployed to deal with it.
- 2.14. What we do know is that generally the campaign was well received by residents. The campaign got the most attention on social media of all council posting during August. The Finsbury Park litter posts/photos got the most reactions on Facebook and Twitter. We will use what we have learnt from this year to improve our campaign next year but will integrate the parks elements within a wider Haringey Litter Campaign. Feedback from the public also encouraged the council to do more enforcement in parks to get the message home to more people that they should not be dropping litter in parks. This is being investigated.

3. Summary

- 3.1. Given the operating circumstances of the last six months it is a credit to all the Parks Staff and those colleagues and partners who have supported the parks service. It has been fantastic that we have been able to keep parks open, to accommodate the unprecedented usage and to return the closed facilities in a COVID-19 secure manner. As a service we look forward to a successful autumn winter period where people continue to make use of their local parks which will support them to maintain good physical and mental health.

Report for: Environment and Community Safety Panel 3rd November 2020

Title: Parks and Greenspace Strategy, “People need Parks” update

Report authorised by :

Stephen McDonnell: Director of Environment & Neighbourhoods

Lead Officer:

Simon Farrow: Head of Parks and Leisure (Interim)

Ward(s) affected:

ALL

1. Introduction

- 1.1. The council made a commitment in the borough plan 2019-2023 to develop a new Parks and Greenspaces Strategy for the borough to guide the development, management and use of parks and greenspaces over the next 15 years.
- 1.2. A significant amount of research, engagement with partners and colleagues and initial drafting has been completed. Although the timetable this year has been impacted by COVID-19 as officers were diverted to other activities to keep people safe in parks and respond to the government directions to close facilities and implement social distancing.
- 1.3. This update will provide some insight into the emerging issues from the work completed to date and provide a timeline for the next stages.

2. Background

- 2.1. The current Strategy was developed in 2005 and much has occurred since; austerity, climate change, COVID-19. The role of parks has become more obviously important whilst direct funding has decreased significantly. Although the service has benefited from being able to generate alternative sources of income. There is a need to update the role of parks in meeting the needs of Haringey’s residents, business, and workers.

3. What is the Strategy for?

- Define how parks can contribute to the wider needs of Haringey based upon the identification of current and future needs.
- Set out what the Council intends to do and the roles of other organisations in contributing to meeting Strategy outcomes.
- How the Strategy will be funded and implemented.
- Will steer the development, management, funding and investment within Haringey’s parks and green spaces over the next 15 years.
- Supporting the Local Plan

4. Key Outcomes of the Strategy

- That residents' lives are being improved by access to quality parks and greenspace.
- Communities take an active role in the decisions about the future of parks and green spaces.
- Civic pride and community ownership of parks are encouraged through a diverse range of volunteering opportunities.
- A diverse range of events is offered, providing a backdrop for communities to celebrate together and enhance the boroughs cultural offer.
- Wildlife flourishes and habitats are maintained, expanded, and connected.
- Parks are contributing to carbon reduction and climate change.
- Spaces are protected and future proofed for the next generation.
- Funding for parks is sustainable and sufficient to deliver the agreed service standards.
- Full advantage is taken of the health and wellbeing benefits.

5. Core Ingredients

5.1. The overarching strategy will be supported by a range of plans that exist both in the own right and contribute to the overarching strategy contents and outcomes. The plans that are being prepared are as follows:-

- Biodiversity action plan
- Trees and woodlands plan
- Asset management plan
- Watercourse and flood management plan.
- Volunteer and community engagement plan
- Parks Workforce development plan
- Natural Capital Account
- Health Strategy
- Accessibility study
- Funding Plan - the future funding of revenue and capital expenditure needs
- A five-year action plan, plus medium- and long-term action plans

5.2. The strategy will also be supported by several policy documents and a new set of service standards. Policy documents on:-

- Food Growing
- Dog control
- Licensed activities
- Park Safety
- Enforcement
- Barbecues
- Waste Management
- Herbicides
- Sustainable design and planting

- Project development and prioritisation

5.3. Service Standards for the four different types of parks and green space

- District parks (3 parks)
- Local parks and gardens (17 parks)
- Small parks and gardens (35 parks)
- Other green space (circa 100)

6. **Key Emerging Issues**

6.1. Ability of parks and green spaces to meet Council outcomes for health and equality

- Strong link between health needs and equalities
- In part this is an access issue with open space deficiencies prominent in the east/coupled with less gardens/more apartments
- Service role is currently based on providing the facility (parks) with limited capacity to enable direct engagement/service development with key target groups.
- Parks currently working with Physical Activity Group on Pilot Projects to be based at Lordship Rec and Albert Road and focused on usage by older people. Is sponsored by CCG and supported by PH and Adults.
- Will look at both facilities and activities with support through wider health resources from buddies.
- Partnerships like this will be critical for improving health and equality outcomes
- Will also look at marketing and comms aspects
- Parks expectation is of need being confirmed for additional funding on entrances, pathways, lighting and toilets

6.2. Climate Emergency

- Hotter and wetter!
- Shade, drainage, planting sustainability being addressed through AMP
- Increased usage impact on natural environment
- Exploring potential to create new habitat through housing open space and highways verges
- Species loss, failure to protect Biodiversity
- Funding identified for fleet renewal and making buildings more energy efficient
- Have considered the option of carbon neutral parks service
- Potential to build partnerships with community for tree care, habitat capture and reporting

6.3. Waste/litter

- Estimated annual spend of £0.5m against context of -£25k subsidy from LBH
- Exacerbated by COVID because of increased use and changing use towards more informal social gatherings involving food and alcohol.

- Would like to aspire to “Zero waste” left in parks in the knowledge that this is not achievable!
- Savings could be reinvested in on site rangers in line with public feedback
- Limited examples of the “Zero waste” approach from elsewhere and will require its own dedicated project
- Potential for positive community involvement via Community/family litter pick days and local press and social media

6.4. Changing usage/users throwing up new challenges (e.g. unauthorised music events)

- Waste and litter (London Fields £100k clean-up bill)
- Drugs
- Off putting for other users who may have more urgent needs to use parks
- Health and safety issues
- Cost implications from seeking to prevent/enforcement
- Service is struggling to engage with/find the resources to engage with this issue

6.5. Enforcement

- Range of issues that require enforcement
- Litter, dog walking (and excrement), personal trainers, usage by schools, unlicensed music, barbecues, drug dealing.
- Seeking to regularise through policies
- Will need to also review Parks’ Bye Laws

6.6. Stakeholder engagement (internal and external stakeholders)

- Some very positive developments across the Council for inter service working and for parks with Planning, Regen and Climate Emergency
- Also, very encouraging to witness the current interest being taken by health colleagues in parks
- Engagement with Friends groups and Friends Forum is currently adequate/weak with mixed commitment towards engagement in different parts of the service. Proposal is to agree engagement with Friends groups via MOU’s
- As referred to previously, v limited capacity/activity for engagement with communities whose voices are seldom heard. Currently exploring options to address this.

6.7. Poor (Council) service marketing/comms about using and use of the service

- People are using parks as customers. Are we informing them about what is on offer to encourage their use?
- We could benefit from working with the Community to protect and safeguard our open space assets from anti-social use and illegal use.
- “Keep Haringey’s Parks tidy!”

- The Council needs to generate more income. Part of being able to achieve more income whilst mitigating opposition requires letting residents know that the Council needs to do this and why.

7. Timetable

- Lead Member Briefings October to December 2020
- Health and Wellbeing Board – November 2020
- Members Steering Group being established in November 2020 and then ongoing
- All plans and policies in draft form for February 2021
- Cabinet to consider key issue report and seek approval to go to formal consultation March 2021
- Public and Partner consultation – June to September 2021
- Finalisation of strategy, supporting plans and policies December 2021
- Cabinet approval of Strategy and supporting plans and policies February 2022
- Launch of Strategy February 2022

This page is intentionally left blank

Report for: Environment and Community Safety Panel 3rd November 2020

Title: **Street Tree Planting and Queens Wood Trees update**

**Report
authorised**

by : Stephen McDonnell: Director of Environment & Neighbourhoods

Lead

Officer: Simon Farrow: Head of Parks and Leisure (Interim)

Ward(s)

affected: ALL

1. Introduction

1.1 This update to the panel provides information on both the councils street tree planting programme for 2020/21 and the four oak trees in Queens Wood which are implicated in a subsidence claim.

2. Street Tree Funding

2.1. Street Tree Planting is funded in Haringey through a number of sources and these include:-

- Council Capital
- External Grants
- Regeneration Projects
- Sponsorship
- One off projects
- Neighbourhood Community Infrastructure Levy
- Ward Budgets
- Donated Trees
- Planting by Partners

2.2. Council Capital – Tree Planting is funded from two parts of the council’s capital programme. The first part is the Streets and Greenspace Greening Programme which is a new programme this year and will fund tree planting on streets and within greenspaces over the coming years. There is a council allocation of £70,000 per annum. In addition to this specific new funding the council also funds new street planting via its Borough Roads programme. Where street paving renewal is taking place opportunities to plant new trees are identified where these will not interfere with underground services.

2.3. External Grants – The Parks and Leisure Service has a good track record of securing external funding from funders such as the GLA and DEFRA. Bids are made on annual basis and where secured are included in the capital programme.

2.4. Regeneration Projects – From time to time regeneration projects include tree planting and these trees are planted as part of the wider annual programme.

- 2.5. Sponsorship – The council operates a tree sponsorship which allows private individuals or groups to sponsor one or more trees in a specific location. The current cost of tree sponsorship is £250 a tree. Trees can be sponsored on streets and in parks.
- 2.6. One off Projects – Occasionally projects crop up which deliver new tree planting.
- 2.7. Neighbourhood Community Infrastructure Levy – new for 2020/21 funding is being made available for tree planting across a number of wards.
- 2.8. Ward Budgets – although no longer available tree planting has been funded through ward budgets. Some planting will take place this year from money carried over.
- 2.9. Donated Trees – from time to time the trees are donated to the council and planted within the borough. Recent examples donated to MP's by extinction rebellion planted in Finsbury Park or trees relocated from the Kings Cross Development into Hartington Park.
- 2.10. Planted by Partners –The Conservation Volunteers, Trees for Cities and the Friends of Parks are regularly planting trees within Haringey.

3. Tree Planting and Maintenance costs

- 3.1. The cost to plant and undertake sufficient maintenance to establish the tree costs circa £600 per tree. There are several costs which taken together add up circa £450 to plant a tree. The cost elements are as follows:-
 - Creation of the tree pit if not reusing an old tree pit
 - Purchase of the tree
 - Planting of the tree
 - Tree Guards
 - Tree Stakes and ties
 - Tree Irrigation pipe and tree watering gator
- 3.2. To properly establish a newly planted tree we undertake three years of maintenance which includes the following at a cost of £50 per annum: -
 - Watering for three summers
 - Annual inspection of the tree
 - Formative pruning
 - Tensioning of ties
 - Replacement of guards and gators as required due to damage or theft
- 3.3. Tree planting costs for sponsored trees are reduced to encourage donation.

4. 2020/21 Tree planting Season

- 4.1. This year there will be a larger than usual tree planting programme and the council will plant more than 794 trees across a total of 13 wards. A further 22

trees will be available to plant in priority locations within other wards. This year's tree planting will take place in three tranches:-

Tranche 1

- 4.2. The first tranche of planting for this winter will be planting the 110 trees that were postponed in spring 2020 because of the impact of the Covid lockdown. They include five projects funded in the following ways. We intend to complete the planting of these trees by the end of November 2020.

External Grants

- GLA Greener City Fund – 14 new trees in green areas – The Sandlings estates, N22 – Noel Park Ward

Regeneration Projects

- Wood Green regeneration – 42 new street trees -Noel Park ward

Sponsorship

- Ladder Roads – 6 new street trees sponsored by LCSP – Harringay Ward
- Various roads and parks – 15 new trees sponsored by residents

One off projects

- Network Rail Biodiversity offsetting – 18 new native trees in green areas - Ferry Lane estate – Tottenham Hale

Ward Budgets

- Ward budget - 15 new street trees – Alexandra ward

Tranche 2

- 4.3. The second tranche of planting will be 584 trees funded by external grants from DEFRA/GLA and the Council capital programme as part of the Urban Tree Challenge project. The 584 new street trees will be planted in the nine Council wards that have less than 20% existing canopy cover. The wards are listed below with the number of trees allocated to each ward. Surveys to identify potential planting sites will be carried out during Oct to Dec in the order the wards are listed. The planting is scheduled to take place between 1st December 2020 and 5th March 2021.

- Hornsey - 48
- West Green – 48
- Seven Sisters - 31
- St Ann's - 48
- Tottenham Green - 62
- Bruce Grove - 95
- Noel Park – 95
- Woodside - 95
- Northumberland Park – 62

Tranche 3

- 4.4. The third tranche of planting for this winter will be planting the 122 trees that are being funded from several sources. They include three projects funded in the following ways. We would aim to complete these additional projects during March and early April 2021.

Capital Funding

- Most of the Council's capital funding allocation is being used to match fund the DEFRA/GLA grant for the Urban Tree Challenge project. However, there sufficient remaining to plant 22 trees in priority locations in wards that aren't benefiting from other tree planting this season.
- New trees may also be planted as part of new footway refurbishment projects and regeneration schemes.

Sponsorship

- Residents in Glenwood Road, N15 have raised sponsorship money to plant 20 new street trees in the road (St Ann's Ward).

Neighbourhood Community Infrastructure Levy

- Highgate – 40 trees
- Bruce Grove, Tottenham Hale and Tottenham Green - 40 trees (shared between the 3 wards)

5. Overall Tree Planting Plan by Ward during 2020/21

Alexandra	15
Bruce Grove	108
Harringay	6
Highgate	40
Hornsey	48
Noel Park	151
Northumberland Park	62
Seven Sisters	31
St Ann's	68
Tottenham Green	75
Tottenham Hale	32
West Green	48
Woodside	95
Various streets and parks	15
Other Wards TBC	22
	816

- 5.1. Fortis Green, Stroud Green, Muswell Hill, Bounds Green, Crouch End, White Hart Lane Ward will be prioritised for tree planting during 2021/22 and 2022/23.

6. Queens Woods Trees

- 6.1. At the Panels meeting of the 3rd September 2020 the panel received a deputation from a community protest group called SHIFT (Stop Home Insurance Felling Trees). The deputation brought to the attention of the Panel the plight of four oak trees in Queens Wood that are implicated in a subsidence claim affecting the adjacent house.
- 6.2. The council has undertaken its own evaluation of the claim by AXA insurance that the roots of five councils' trees were allegedly responsible for damaging the property insured by AXA. The council has considered the evidence provided by AXA and had agreed to remove four of the oak trees. The alternative being for AXA to proceed with underpinning the property and recovering the costs of circa £270,000 from the council.
- 6.3. Through the campaigning of SHIFT they were able to bring to the attention of senior managers within AXA the plight of the four trees. AXA have since agreed to undertake further technical assessments to establish if there are any alternatives to the removal of the four oak trees.
- 6.4. These investigations are ongoing, and AXA have so far issued three four week stays of requiring any removal of the trees. The latest stay will expire on Friday 13 November 2020.

This page is intentionally left blank

Report for: Environment and Community Safety Panel 3rd November 2020

Title: **Headlines of Haringey Air Quality Status - 2019.**

Lead

Officer: Joe Baker – Head of Carbon Management

Ward(s)

affected: ALL

Overview

These are the headline data regarding air quality across Haringey for 2019. This is the latest full years data. This information alongside all the dataset has been submitted to DEFRA.

- a. The borough registered an improvement on its NO₂ concentrations at its two automatic monitoring stations at High Road, Tottenham and Priory Park, when compared to all the previous 6 years results. Both of these monitoring stations achieved the national air quality objectives. The national target and objective is less than 40µg/m³.
- b. Of the 16 diffusion tube monitoring points that are located across the borough, 3 failed to achieve the require air quality objectives. These are:
 - Wood Green High Road
 - Archway Road / Southwood
 - Weston Park/Broadway Crouch End
- c. Similarly to the 2018 data, Wood Green High Road was the worst location recorded in the borough for air quality. It exceeded the air quality objective with an annual mean recording of 67.8µg/m³. Which was an increase in pollution levels from 2018.
- d. There was a big improvement at Archway Road/Southwood, with NO₂ concentrations now 53.4µg/m³ compared to 66µg/m³ in 2018. But it still exceeded the required objective.
- e. But there was a new exceedance in NO₂ concentrations at Weston Park/Broadway Crouch End. Which recorded 42.2µg/m³ during 2019. Which is a slight increase from 2018 data.
- f. In 2018, the Earlsmead primary exceeded the air quality requirements, but in 2019 it just achieved the air quality objective i.e. 39.6µg/m³ compared to 44µg/m³ in 2018.
- g. The Council continues to address poor air quality through its planning obligations and standards, domestic energy efficiency, holistic pollution work, active transport improvements, parking charges, public health initiatives etc. Projects currently being delivered by the Air Quality Officer include:

- The Council are investigating the testing of a new Air Quality fence being developed by a Tottenham metal works company. This will be trialled at a Tottenham School.
 - The Council secured funding from the GLA to develop a Business Low Emission Neighbourhood (BLEN) in Tottenham. This will help inform future funding bids in this area.
 - The Council continues to increase the number of electric vehicles charging points with over 40 new points planned by the end of 2020.
 - The Council will be designing and delivering new school streets in the borough, working on the schools with the worst air quality.
 - The Council is working with the GLA on an Anti-Idling project. This is targeting parents in their vehicles outside the school gates, and construction traffic in regeneration areas.
 - The Council have been working with the businesses along West Green Road as part of a year-long project with Cross River Partnership. The project is engaging with local businesses to create a Seven Sisters Clean Air Village. This includes air quality workshops/webinars, and engagements with our local businesses via 1-2-1 meetings. Giving advice on how they can reduce their emissions via heating systems, transportation choices, and sourcing of goods. Please see [here](#) for more information.
- h. In line with the adopted Borough Air Quality Strategy (2019-2024) the Council is reviewing its air quality monitoring stations. In response to this:
- The Council is currently upgrading its existing air quality monitoring stations at Tottenham High Road, and Priory Park. These will be updated to reduce running costs and install updated monitoring systems.
 - The Council is installing a new monitoring station in Wood Green. Wood Green has some of the highest exposure numbers – due to the high levels of footfall along the High Road. This new monitoring station will automatically monitor NOx, and also PM2.5. PM2.5 are fine dust particulates, and the Council is legally required to monitor these from the start of 2021. This new station will be an improvement on the existing monitoring equipment.
 - The Council is reviewing its passive monitoring stations across the borough, working to install at least one of these in every ward. The new stations will be installed towards the start of 2021.

Environment and Community Safety Scrutiny Panel - Work Plan 2020-22

<p>▪ Scrutiny review projects; These are dealt with through a combination of specific evidence gathering meetings that will be arranged as and when required and other activities, such as visits. Should there not be sufficient capacity to cover all of these issues through in-depth pieces of work, they could instead be addressed through a “one-off” item at a scheduled meeting of the Panel. These issues will be subject to further development and scoping. It is proposed that the Committee consider issues that are “cross cutting” in nature for review by itself i.e. ones that cover the terms of reference of more than one of the panels.</p>		
Project	Comments	Priority
<p>Single Use Plastics Policy / Reducing the amount of plastic</p>	<p>Examining the Council’s Single Use Plastics Policy as well as recycling performance around plastic waste and seeing what more could be done to reduce the use of plastics. What could the Council do to lead by example in this area?</p> <ul style="list-style-type: none"> • Examine the Council’s Single Use Plastics Policy (Cabinet in June) and what other boroughs are doing around this issue. • Examine the Council’s current position in relation to plastic waste; the Panel will look at the Council’s current recycling policy in relation to different types of plastic. • Examine how the Council could reduce plastic waste and increase its recycling performance, looking at innovative ideas from across the sector. • What could be done by the Council to lead by example and also to assist schools in reducing the amount of plastic waste? Is there scope for the Council to develop a plastic free pledge for schools to sign up to? 	

Date of meeting	Potential Items
3 rd September 2020	<ul style="list-style-type: none"> • Membership & Terms of Reference. • Appointment of Non-Voting Co-opted Member • Covid-19 Recovery update • Update on Youth at Risk Strategy • Gangs, Knife Crime & Hotspot locations. (MOPAC Performance update?). <ul style="list-style-type: none"> ▪ Transport hubs as hotspot locations for crime, especially Finsbury Park, Turnpike Lane, Seven Sisters and surrounding areas, particularly drug-dealing, knife crime. ▪ Update on the Ducketts Common stakeholder Strategic Group • Work Programme: To agree items for the work plan for the Panel for this year. • Cabinet Member Questions; Communities, Safety and Engagement (to cover areas within the Panel’s terms of reference that are within that portfolio).
3 rd November 2020	<ul style="list-style-type: none"> • Cabinet Member Questions; Climate Change and Sustainability • Improving Air Quality & reducing pollution • Street Trees & Update on Queens Wood • Update on Single Use Plastics Policy

	<ul style="list-style-type: none"> • Recycling Rate • Update on Parks and Green Spaces Strategy • Parks Performance • Membership and Terms of Reference • Appointment of non-voting co-optee • Work Plan
<p>Budget Scrutiny</p> <p>10th December 2020</p>	<ul style="list-style-type: none"> • Budget Scrutiny • Police Priorities in Haringey & Community Safety Partnership Update; To invite comments from the Panel on current performance issues and priorities for the borough’s Community Safety Partnership. • SNT Coverage and roll out • Update on Haringey & Enfield BCU • Cabinet Member Questions; Communities, Safety and Engagement (to cover areas within the Panel’s terms of reference that are within that portfolio).
<p>4th March 2021</p>	<ul style="list-style-type: none"> • Cabinet Member Q&A – Neighbourhoods: To question the Cabinet Member for Neighbourhoods on current issues and plans arising for her portfolio. • Waste, recycling and street cleansing data

Appendix A

	<ul style="list-style-type: none">• Update on Fly Tipping Strategy• Overview of Traffic Management including enforcement of 20mph speed limit (Improving traffic flow, Reduction in HGVs and preventing rat running)• Planned and Reactive Highways maintenance Performance• Work Plan update
--	--

2021-2021

Meeting 1	<ul style="list-style-type: none">• Membership & Terms of Reference.• Appointment of Non-Voting Co-opted Member.• Work Programme• Cabinet Member Q&A – Cabinet Member Questions; Cabinet Member for Corporate and Civic Services• Strategic Transport update:<ul style="list-style-type: none">▪ TfL funding (post Covid)▪ Smarter/Active Travel (improve walking and cycling infrastructure, including cycle paths).▪ Reducing Congestion (Better west to east transport links, Rat-running and unauthorised HGV use).• Liveable Neighbourhoods
-----------	---

Appendix A

Meeting 2	<ul style="list-style-type: none"> • Cabinet Member Q&A – Cabinet Member Questions; Climate Change and Sustainability
Meeting 3	<ul style="list-style-type: none"> • Cabinet Member Q&A – Communities, Safety and Engagement (to cover areas within the Panel’s terms of reference that are within that portfolio). • Police Priorities in Haringey & Community Safety Partnership Update; To invite comments from the Panel on current performance issues and priorities for the borough’s Community Safety Partnership.
Meeting 4 (Budget Scrutiny)	<ul style="list-style-type: none"> • Budget Scrutiny • Cabinet Member Q&A – Cabinet Member Questions; Cabinet Member for Corporate and Civic Services.
Meeting 5	<ul style="list-style-type: none"> • Update on CPZ coverage, Visitor permits and use of permits by staff • Cabinet Member Questions; Cabinet Member for Neighbourhoods.

This page is intentionally left blank